

DROXFORD PARISH COUNCIL

Minutes of the meeting of Droxford Parish Council held at 7.45 pm on Thursday 16th April 2015 at Droxford Recreation Ground

PRESENT: Cllrs Pietro Acciarri, Barbara Chandler – Chair, Roger Foster – Vice Chair, Colin Matthissen, Janet Melson, Jason Toman, Louise Withers.

IN ATTENDANCE: Rosemary Hoile - Clerk

ALSO PRESENT: County Cllr Roger Huxstep. No members of the public were present

48.15 Apologies for Absence: District Cllr Dibden

49.15 Declarations of Interest regarding Agenda items: Cllr Acciarri declared a non-pecuniary interest in any matters concerning Fir Hill

50.15. County and District Councillors Report:

County Cllr Huxstep reported on the Extraordinary Meeting of WCC, called to determine the number of councillors for divisional distribution with the aim of reducing 57 councillors to 45. It was decided the number should remain unchanged. Proposed boundary changes would mean that the Meon Valley ward could be over represented therefore the division will have to expand to meet numbers of electors per councillor (2200 electors +/- 10% by 2020) The Meon Valley division would be represented by 3 councillors.

Broad Band Wave 2. The program is late but certain, implementation planned 2016-2018. BT is having difficulty obtaining sufficient outreach teams.

Parking by school parents in the Park - Cllr Huxstep proposed to contact Droxford Junior School to discuss the school travel plan as the first step to address the problem.

WCC Cllr Dibden was unable to report due to convalescence.

51.15 Chair's Announcement and Matters Arising from the last meeting not elsewhere:

1. Pension liability - the Clerk is to attend SLCC briefing on 10th June.
2. Parish Plan – the final version and draft design is ready for proof reading.
3. Litter at Meringtons – The forecourt was looking tidier although the owner had not responded to a letter from the parish council.

52.15 Minutes of the Parish Council Meeting held 16 March 2015 The last amended version had not been circulated. Deferred to next meeting.

53.15 Planning Applications: See Appendix A -Planning Report

53.15.1. SDNP/15/01332/FUL Hazelholt Farm, Hazelholt, Bishops Waltham, SO32 1GA
RE-SUBMISSION. The Council had previously raised no objection. No action required.

53.15.2. SDNP/15/01400/HOUS Dove Cottage, Police Station Lane, Droxford SO32 3RF.
The Council raised **NO OBJECTION**.

53.15.3 SDNP/15/01242/FUL Cameron Cottage, the Square, Droxford SO32 3RB. Cllr Matthissen declared a non-pecuniary interest and withdrew from the discussion.
Cllr Foster considered the proposal would provide a positive contribution to the Square. All agreed.
The Council **RESOLVED TO SUPPORT** the application.

ACTION	By when	By whom
Consultee responses	April	LW

53.15.4 **Planning Decisions** – See Appendix A

SDNP14/04418/FUL Upland Park, Garrison Hill, Droxford SO32 3QL

Minutes of the meeting held between SDNP and Eider Homes had been circulated prior to the meeting - SDNP maintained there are 2 main principles to be established. 1) Hotel use – sufficient evidence to justify the loss. 2) Location outside the settlement boundary – justification for why 100% affordable housing or a rural exception scheme is not viable in the location.

Subsequently a letter from the owner of Fir Hill had been received, informing the Council an easement had not been granted for Eider Homes to provide a footpath over Fir Hill land to link a development to the village. In view of the continually changing planning status of Uplands there was no intention to do so.

The Council agreed that although the policy for developing 100% affordable/rural exception homes outside the boundary of a parish is clear, they regretted the way in which the application had been handled by SDNP. That documentary proof of lack of market demand for a hotel was accepted but it was questioned how much local demand there was for 100% affordable housing. It was agreed

ACTION	By when	By whom
To write to SDNP inviting them to meet councillors at Upland Park	April	Chair
To obtain the number of residents from Droxford / surrounding villages requiring affordable housing from the Housing Officer	May	Clerk
To respond to the owner of Fir Hill	April	Chair

53.15.5 **Planning Appeals - In progress and decisions** - Appendix A.

Planning Inspectorate ref: APP/Y9507/D/142224152, The Garden House, Midlington Hill.

Cllr Acciarri reported that no decision had been made.

53.15.6 Planning Enforcement – Appendix A: Cllr Acciarri reported that no information had been received.

54.15 Finance and Governance:

54.15.1 **Finance Statement** - Appendix B

HALC HR subscription service @ £120.00 per year not approved (see 54.15.4)

Total payments changed from £1853.35 to £1733.35 **APPROVED**

54.15.2 To approve the Income and Payments Statement 2014-15. **DEFERRED**

54.15.3 To authorise payment of the Clerk’s salary by standing order. **APPROVED.**

54.15.4 To opt out of HALC Human Resources scheme. **RESOLVED.**

54.15.5 Street lighting – to consider variation to standard dimming regime. The Council did not think it necessary to deviate from the regime recommended by HCC. Default option -no action required.

54.15.6 To consider parish collaboration. The Chair had met with the Chair of Corhampton & Meonstoke PC and the Chairmen of Soberton PC and Swanmore PC to discuss services and facilities which could be shared to avoid duplication. The Chair requested any other ideas should be emailed to her and could be taken to a future meeting.

55.15 Play Area, Recreation Ground and Cemetery and Allotments

55.15.1 To receive Play Area report: The rocker had been repaired by Sean Gobell. Cllr Toman said he has arranged for a truckload of mulch for the zip wire runway. He had adjusted the tension as far as possible, but needed a tensioner to be more effective.

ACTION	By when	By whom
Place order for tensioning turnbuckle	April	Clerk

56.15 Roads, Transport and Highways:

Cllr Melson reported that discussions with Highways are ongoing. Cllr Foster said that enquiries were being made into provision of a traffic mirror at the junction of Midlington Hill with the A32.

57.15 Footpaths

Stiles FP 17/18: The Clerk had sent information relating to small grants to the landowner.

58.15 Parish Matters:

The Big Tidy Up: Saturday 25 April – Cllr Melson said that Highways prohibit litter picking on trunk road verges. Volunteers will be briefed on health and safety matters at the start, and routes allocated. A risk assessment had been prepared. Hi-viz vests, litter picking sticks and latex gloves would be handed out. Disposal of bags of rubbish had been arranged. She hoped there would be plenty of volunteers – David Broughton had sent apologies, but will litter pick on a regular basis. Cllr and Mrs Acciarri litter pick regularly, as do others from time to time.

59.15 Consultations, Meetings and Training

59.15.1 Annual Parish Meeting 21 May. The theme is the Village Design Statement; SDNP officers Chris Paterson (Communities Lead) and David Boyson (Historic Buildings) have agreed to speak at the APM.

59.15.2 Shaping the Future of the Economy, Transport and Environment Services (ETE) Cllr Melson reported on the difficulties faced by HCC to save £100m from revenue services expenses due to the continued squeeze on public sector spending. Delegates were invited to choose a course of action from a choice of 4 on a number of issues typical to each department in order to inform officers where parishioners’ priorities were perceived to lie by their representatives. The votes were very close in each case and illustrated the diversity of community priorities in Hampshire which nevertheless need to be addressed by a reduced number of officers.

60.15 Correspondence requiring a response from the council

60.15.1. Dog fouling complaint – Northend Lane. Correspondence had been exchanged prior to the meeting.

ACTION	By when	By Who
Investigate signage and waste bag dispensers	May	Clerk

60.15.2 Cemetery: request to reserve a double plot. **Noted**

60.15.3 Meon Valley Trail complaint. **Noted** - the council commented that because the trail is not within the parish boundary the council did not qualify for consultation by SDNP

61.15. Review Action Plan. The Chair and the Clerk will look at another format to record rolling actions.

62.15 Items for the next agenda: Vacancy -. Audit Return.

63.15 Date of the next meeting : AGM 6.30 pm 21st May, followed by APM at 8 pm at Droxford Village Hall

Cllr Foster had announced that he was moving away from Droxford at the March meeting. Although he would no longer be eligible to be a member of the Parish Council He said he would be content to be member of a working group until his departure. He will give his letter of resignation to the Clerk. A vote of thanks was extended to Cllr Foster.

The meeting closed at 9.40 pm

Signed.....Date.....

Appendix A
DROXFORD PARISH COUNCIL
PLANNING REPORT
16 April 2015

1 PLANNING

1.1 NEW APPLICATIONS

1.1.1

Reference SDNP/15/01332/FUL
Proposal Change of use of the existing redundant farm building to one residential dwelling (RESUBMISSION)
Address Hazelholt Farm, Hazelholt, Bishops Waltham, SO32 1GA
Comment This is a resubmission and was originally reviewed at the Parish Council meeting on 18 September 2014 when no objection was made. On the advice of the Planning Officer, the application was withdrawn and resubmitted the additional information relating to the relocation of bats into suitable bat boxes, a structural engineer's report stating that conversion works can be carried out without demolition of existing barn and confirmation that the barn is no longer required for farm use and is redundant. This information has now been supplied.

1.1.2

Reference SDNP/15/01400/HOUS
Proposal Double storey rear extension, front porch and internal alterations
Address Dove Cottage, Police Station Lane, Droxford, SO32 3RF

1.1.3

Reference SDNP/15/01242/FUL
Proposal The change of use required is a currently residential property requiring permission to use a room for a shop, originally this room was used as a part time bank branch that opens onto The Square.
Address Cameron Cottage, The Square, Droxford, SO32 3RB

1.2 PENDING CONSIDERATION FROM PREVIOUS MEETINGS

1.2.1

Reference SDNP/14/00570/DCOND
Proposal Demolition of existing lean-to and erection of a single storey extension - DISCHARGE CONDITION 6a,6b,6c - SDNP/13/03756/LIS
Address Old Mill Cottage, Mill Lane, Droxford, SO32 3QS

1.2.2

Reference SDNP/14/04418/FUL
Proposal Demolition of the existing hotel and ancillary buildings and construction of 20 no residential dwellings to include 7 no affordable dwellings, landscaping, private amenity space, access and parking
Address Upland Park, Garrison Hill, Droxford, SO32 3QL

1.2.3

Reference SDNP/15/01145/LDE
Proposal Use of building as a single dwelling house (CERTIFICATE OF LAWFULNESS)
Address Court House Health Club, Police Station Lane, Droxford, SO32 3RF

1.3 DECISIONS

1.3.1

Reference SDNP/14/06593/LIS
Proposal The part removal of internal wall between kitchen and dining room and all associated works including structural support (MAY AFFECT THE SETTING OF A LISTED BUILDING)
Address Millers Cottage, High Street, Droxford, SO32 3PA
Decision **APPROVED**

1.3.2

Reference SDNP/14/06382/FUL
Proposal Change of use from single residential dwelling to single residential dwelling to be used as a wedding venue with both internal and external facilities. (WITHIN THE CURTILAGE OF A LISTED BUILDING)
Address Fir Hill, High Street, Droxford, SO32 3PA
Decision **REFUSED**

1.3.3

Reference SDNP/15/00351/LIS
Proposal Change of use from single residential dwelling to single residential dwelling to be used as a wedding venue with both internal and external facilities. (WITHIN THE CURTILAGE OF A LISTED BUILDING)
Address Fir Hill, High Street, Droxford, SO32 3PA
Decision **APPROVED**

LOUISE WITHERS

9 April 2015

1.4 APPEALS IN PROGRESS

Inspectorate Appeal

Reference APP/Y9507/D/142224152
Address Site at Garden House, Midlington Hill, Droxford, Southampton, SO32 3PU
WCC Case officer Frederika Rose

1.5 APPEAL DECISIONS - NONE

1.6 ENFORCEMENT

1.6.1

Reference SDNP/14/00418/COU (formerly WCC 14/00181/USE - closed & transferred to SDNP)
Address Midlington Farm, Midlington Hill, Droxford, Southampton SO32 3PU
SDNP Case Officer: David Townsend

1.6.2

Reference SDNP/13/00181/UNCM
Address Four Acres, Midlington Road, Droxford, Southampton SO32 3PD
SDNP Case Officer: Jannine Wright

PIETRO ACCIARRI - Appeals and Enforcement

9 April 2015

APPENDIX B
FINANCE STATEMENT: 21 MAY 2015

		17/04/15 - 21/05/15	£	
INCOME TO BE NOTED				
IV2	Precept & CTS grant		9138.51	
IV3	Allotment rent (new)		6.00	
IV4	HMRC VAT refund (1/9/14 - 31/3/15)		<u>866.98</u>	
			10,011.49	
EXPENDITURE TO BE NOTED		17/04/15 - 21/05/15	0.00	
EXPENDITURE TO BE APPROVED		17/04/15 - 21/05/15		
EV10	EMS Invoice 15623		300.00	BACS
EV11	Portsmouth Water		20.76	CHQ
EV12	Parish expenses		316.90	BACS
	Clerk Salary - May		<u>422.60</u>	SO
TOTAL EXPENDITURE			1060.26	
BANK BALANCE 21 MAY 2015			£	
Unity Trust	Current Account	20266455	2,192.11	
Unity Trust	Deposit Account	20267069	<u>14,649.85</u>	
Unity Trust	Total		16,841.96	
	Business Reserve			
NatWest	A/C	45562962	<u>1,710.42</u>	
	TOTAL		<u>18,552.38</u>	
Allocated				
	Capital projects	£4,000.00		
	Cemetery (Business Reserve A/C)	<u>£500.00</u>		
		<u>£4,500.00</u>		
Unallocated				
	Unity Trust A/cs	£12,841.96		
	Natwest Business Reserve	<u>£1,210.42</u>		
		<u>£14,052.38</u>		
RESERVES 21 MAY 2015			<u>£18,552.38</u>	

Signed.....19
March 2015

21-May 2015

Appendix C
 ROLLING ACTION PLAN – APRIL 2015

Item	Action	By when	By whom
53.15.2 53.15.3	Consultee responses	Due dates	LW
53.15.4	To write to SDNP inviting them to meet councillors at Upland Park	April	Chair
	To obtain the number of residents from Droxford / surrounding villages requiring affordable housing from the Housing Officer	May	Clerk
	To respond to the owner of Fir Hill	April	Chair
55.15.1	Place order for tensioning turnbuckle	April	Clerk
60.15.1	Investigate signage and waste bag dispensers	May	Clerk

Appendix A

**DROXFORD PARISH COUNCIL
 PLANNING REPORT
 16 April 2015**

1 PLANNING

1.2 NEW APPLICATIONS

1.1.1

Reference SDNP/15/01332/FUL

Proposal Change of use of the existing redundant farm building to one residential dwelling (RESUBMISSION)

Address Hazelholt Farm, Hazelholt, Bishops Waltham, SO32 1GA

Comment This is a resubmission and was originally reviewed at the Parish Council meeting on 18 September 2014 when no objection was made. On the advice of the Planning Officer, the application was withdrawn and resubmitted the additional information relating to the relocation of bats into suitable bat boxes, a structural engineer's report stating that conversion works can be carried out without demolition of existing barn and confirmation that the barn is no longer required for farm use and is redundant. This information has now been supplied.

1.1.2

Reference SDNP/15/01400/HOUS
Proposal Double storey rear extension, front porch and internal alterations
Address Dove Cottage, Police Station Lane, Droxford, SO32 3RF

1.1.3

Reference SDNP/15/01242/FUL
Proposal The change of use required is a currently residential property requiring permission to use a room for a shop; originally this room was used as a part time bank branch that opens onto The Square.
Address Cameron Cottage, The Square, Droxford, SO32 3RB

1.2 PENDING CONSIDERATION FROM PREVIOUS MEETINGS

1.2.1

Reference SDNP/14/00570/DCOND
Proposal Demolition of existing lean-to and erection of a single storey extension - DISCHARGE CONDITION 6a,6b,6c - SDNP/13/03756/LIS
Address Old Mill Cottage, Mill Lane, Droxford, SO32 3QS

1.2.2

Reference SDNP/14/04418/FUL
Proposal Demolition of the existing hotel and ancillary buildings and construction of 20 no residential dwellings to include 7 no affordable dwellings, landscaping, private amenity space, access and parking
Address Upland Park, Garrison Hill, Droxford, SO32 3QL

1.2.3

Reference SDNP/15/01145/LDE
Proposal Use of building as a single dwelling house (CERTIFICATE OF LAWFULNESS)
Address Court House Health Club, Police Station Lane, Droxford, SO32 3RF

1.3 DECISIONS

1.3.1

Reference SDNP/14/06593/LIS
Proposal The part removal of internal wall between kitchen and dining room and all associated works including structural support (MAY AFFECT THE SETTING OF A LISTED BUILDING)
Address Millers Cottage, High Street, Droxford, SO32 3PA
Decision **APPROVED**

1.3.2

Reference SDNP/14/06382/FUL
Proposal Change of use from single residential dwelling to single residential dwelling to be used as a wedding venue with both internal and external facilities. (WITHIN THE CURTILAGE OF A LISTED BUILDING)
Address Fir Hill, High Street, Droxford, SO32 3PA
Decision **REFUSED**

1.3.3

Reference SDNP/15/00351/LIS
Proposal Change of use from single residential dwelling to single residential dwelling to be used as a wedding venue with both internal and external facilities. (WITHIN THE CURTILAGE OF A LISTED BUILDING)
Address Fir Hill, High Street, Droxford, SO32 3PA

Decision APPROVED

LOUISE WITHERS

9 April 2015

1.4 APPEALS IN PROGRESS

Inspectorate Appeal

Reference APP/Y9507/D/142224152

Address Site at Garden House, Midlington Hill, Droxford, Southampton, SO32 3PU

WCC Case officer Frederika Rose

1.5 APPEAL DECISIONS - NONE

1.6 ENFORCEMENT

1.6.1

Reference SDNP/14/00418/COU (formerly WCC 14/00181/USE - closed & transferred to SDNP)

Address Midlington Farm, Midlington Hill, Droxford, Southampton SO32 3PU

SDNP Case Officer: David Townsend

1.6.2

Reference SDNP/13/00181/UNCM

Address Four Acres, Midlington Road, Droxford, Southampton SO32 3PD

SDNP Case Officer: Jannine Wright

PIETRO ACCIARRI - Appeals and Enforcement

19 March 2015

**APPENDIX B
FINANCE STATEMENT: 16 APRIL 2015**

		20/03/15 -		
	INCOME TO BE NOTED	16/04/15	£	
EV1	WWFC		29.00	chq
	Bank interest		0.47	DD
EV2	Square rent		86.00	cash
		20/03/15 -		
	EXPENDITURE TO BE NOTED	16/04/15		

Southern Electric		75.76	DD
-------------------	--	-------	----

20/03/15 -
16/04/15

EXPENDITURE TO BE APPROVED

EV1	EMS		300	BACS
EV2	HALC	Localism training course	84.00	BACS
EV3	HALC	Affiliation fee & levy	241.00	BACS
EV4	Fair Account	-year end audit services	60.00	BACS
EV5	HPFA	subscription	40.00	chq
EV7	Shakespear Builders		190.00	BACS
EV8	WCC Returning Officer fees (May 2014 local council elections)		75.10	chq
EV9	Parish expenses		320.65	BACS
	Clerk Salary		422.60	SO
	TOTAL EXPENDITURE		<u>1733.35</u>	

BANK BALANCE 16 APRIL 2015

			£
Unity Trust	Current Account	20266455	1012.48
Unity Trust	Deposit Account	20267069	<u>7,511.34</u>
Unity Trust	Total		8,523.82
	Business Reserve		
NatWest	A/C	45562962	<u>1,710.42</u>
	TOTAL		<u>10,234.24</u>

Allocated

Capital projects	£4,000.00
Cemetery (Business Reserve A/C)	<u>£500.00</u>
	<u>£4,500.00</u>

Unallocated

Unity Trust A/cs	£4,523.82
Natwest Business Reserve	<u>£1,210.42</u>
	<u>£5,734.24</u>

RESERVES 16 APRIL 2015

£10,234.24