

DROXFORD PARISH COUNCIL

Minutes of the Meeting of Droxford Parish Council held at
7.30pm on Thursday 10th December 2015 at Droxford Village Hall

PRESENT: Cllrs Pietro Acciarri, Barbara Chandler (Chair), Nick Fletcher, Colin Matthissen, Janet Melson (Vice Chair), Louise Withers

ALSO PRESENT: District Cllr Caroline Dibden

IN ATTENDANCE: Rosie Hoile – Clerk

PUBLIC: 3

172.15 To approve apologies for absence: An apology for absence had not been received from Cllr Toman.

173.15 To receive declarations of disclosable pecuniary and non-pecuniary interest

None received

174.15 To adjourn meeting to allow participation by members of the public. (10 minutes)

The Chair asked Steve Banks if he would like to speak. Mr Banks said he was present to listen to the meeting.

175.15 County and District Councillors' reports.

County Cllr Huxstep had given apologies at the previous meeting.

Cllr Dibden reported -

Affordable Housing. Following central Government's mandatory 1% rent decrease across the board, all monies saved was going to be allocated to fund new housing across the district, officers are considering how to address a deficit of £1m per year. Sales of assets and extending Right to Buy to housing associations are being considered. WCC has written to the Government. Cllr Dibden explained the rationale being a saving to tax payers to reduce the proportion of rent paid from benefits. A household receiving income above £30K will pay commercial rent.

WCC budget. There is no intention to increase council tax.

Devolution. The Government has queried HIOW Partnership proposals to restrict new house build numbers to 12500 over the next five years. HIOW partnership is considering their response, would build more quickly subject to available labour, but not increase the overall number.

176.15 To approve the minutes of the Parish Council meeting held on 19th November 2015. APPROVED

177.15 The Chair's report on matters arising from minutes of the last meeting not elsewhere on the agenda.

Cameron Cottage: Planning permission is required for the proposed occasional retail space outside Cameron Cottage. Householders to apply if they wish to proceed.

Cllr Pietro Acciarri has agreed to take the lead for Landscape Watch, a new project set up to monitor landscape changes. Cllr Dibden supported the initiative and as an opportunity to receive a specially produced map of the parish highlighting types of land use as well as areas of significant change.

177.15 Planning: <http://planningpublicaccess.southdowns.gov.uk/online-applications/>

177.15.1 SDNP/15/05788/HOUS Cornfields, Northend Lane Droxford SO32 3QN.

Garden Room extension and alterations to existing windows. **NO COMMENT**

177.15.2 Planning Decisions: Planning Report - Appendix A

177.15.3 Planning Appeals: Planning Report – Appendix A

177.15.4 Planning Enforcement: Planning Report – Appendix A

Cllr Acciarri reported the Enforcement Team are unwilling to reveal the rate of progress of each case.

178.15 Finance, Grants & Governance.

- 178.15.1 To note income and expenditure and approve payments in Appendix B **APPROVED**
- 178.15.2 Budget 2016-17: to approve the Precept 2016/17
The parish requirement budgeted for Droxford is £19500. Council Tax Support grant 2016/17 is £917.91 **RESOLVED** to approve a request to WCC to precept the sum of £18582.09
- 178.15.3 To consider a request for a grant between £200 and £500 from Home Start. It was agreed to increase the original budget of £100 to a grant of £200 for 2015/16. **APPROVED**
- 178.15.4 To approve quotation from AFF Handyman Services to repair noticeboard. The clerk had been unable to find a tradesman willing to quote or carry out the work since accepting a quotation for £300 which had not been followed through by the contractor. A revised quote was considered to be too expensive: the Council considered the noticeboard was poorly sited and infrequently used by the public.
The Council **RESOLVED** not to approve refurbishment of the noticeboard.

ACTION	BY WHEN	BY WHOM
Inform AFF Handymen	ASAP	The Clerk

179.15 Recreation Ground, Cemetery and Allotments.

- 179.15.1 To receive Play Area Routine Inspection Report: Cllr Toman not present
- 179.15.2 To receive recommendation for the refurbishment of the Play area. **DEFERRED**

180.15 Roads, Transport & Highways.

- 180.15.1 Highways maintenance: The Clerk reported leaf sweeping carried out by Highways on Cut Throat Lane and drains cleared on South Hill and Police Station Lane. Pot hole and kerb repairs are scheduled for the corner of Midlington Road and Swanmore Road. Cllr Melson reported that a parishioner had asked whether the kerb repairs at the Swanmore Rd/A32 junction could incorporate a dropped kerb to facilitate easy use for pushchairs. Cllr Melson undertook to contact Darren Lewis to progress. Darren Lewis has advised that the degraded safety surface near the exit of Swanmore Road onto the A32 is not an HCC Highways priority to renew
- 180.15.2 Request to correct street name sign 'Swanmore Road' to 'South Hill' on Ordnance Survey map: Ordnance Survey customer services response. **NOTED**

ACTION	BY WHEN	BY WHOM
Check progress of repairs with Highways	ASAP	Cllr Melson

181.15 Footpaths and Rights of Way

A notice of application has been received to modify the definitive map to record bridleway rights on Droxford Footpath 3, Swanmore Footpath 1 and Shepherds Down Lane. Cllr Acciarri and Cllr Fletcher will investigate and instruct the Clerk to forward comment to the map administrator. Cllr Dibden said the intention outlined in SDNP draft Local Plan to rationalise bridleways and footpaths across the national park is flawed.

ACTION	BY WHEN	B WHOM
To assess impact and benefit of proposed modifications	ASAP	Cllrs Acciarri /Fletcher

182.15 Parish matters.

182.15.1 To receive information requested from FODC to approve a statement of support for the FODC Expression of Interest (EOI) for funding from HCC Community Capital Buildings Fund (circulated prior to the meeting). The Council discussed:

- Concern for competition between the Church and Village Hall for activities.
- Sight of a business plan laying out provision for how maintenance of the Church fabric, existing and new build, would be met.

John Symes confirmed the FODC and the Village Hall Committee had agreed that existing activities held at the Village Hall would remain at the Village Hall, and the same for the Church. The business plan was to be submitted with the full grant application. It was not possible to produce the information requested by the Council at the 19 November meeting as it would not be available until the due date for submission of the application on 17th January, four days before the next parish council meeting. HCC would decide on the merit of the business plan if the FODC were selected to go forward to apply for a full grant. The Chair invited Steve Banks to speak. He strongly expressed broad support he had encountered for the project from across the community.

RESOLVED to approve a statement of support for the FODC by 4 votes to 2 votes. Councillors Acciarri, Chandler, Matthissen and Withers voted for the motion. Cllrs Fletcher and Melson voted against citing a lack of clarification apropos the financial breakdown.

182.15.2 To consider a parish council logo: The Chair passed round photographs of two sets of coats of arms on John de Drokenford's tomb at Wells Cathedral. Cllr Fletcher had sketched a first draft based on five rooks. His research had revealed the line to be extinct therefore a challenge unlikely. The Council **APPROVED** Cllr Fletcher's draft. Quotations are to be sought for professional reproduction.

ACTION	BY WHEN	BY WHOM
To obtain quotations	January	Cllr Chandler

182.15.3 Fly a Flag for the Commonwealth: Cllr Melson had proposed the flagpole at the top of the Church from which to fly the Commonwealth flag on 14th March 2016. The Rector is very supportive. A flag has been ordered at a cost of £23.30 plus VAT. Cllr Melson registered Droxford's participation.

NO FURTHER ACTION UNTIL FEBRUARY

Further to activities around the Queens 90th Birthday, it was proposed to combine the Big Tidy Up on 19th March, with 'Clean for the Queen' on 5th March. The Clerk would find out if it was possible to change the date from 19th March booked at the Village Hall, to 5th March.

183.15 Consultations, Meetings and Training.

183.15.1 Precept briefing 8th December- Clerk's report: **NOTED**

183.15.2 Hampshire IOW Devolution Workshop 2.30 pm - 5pm Tuesday 1 March 2016, Ashburton Hall, Elizabeth II Court, Winchester: Cllrs Chandler, Melson, Fletcher and Acciarri expressed an interest in attending.

184.15 Correspondence received which is not included elsewhere on the agenda.

184.15.1 C Leslie: copies of SDNP Local Plan and CIL representations submitted to SDNP. **NOTED**

184.15.2 Fly a Flag for the Commonwealth acknowledgement of registration. **NOTED**

185.15 Rolling Action Plan: Appendix C: To review – Cllr Chandler

186.15 Items for the next agenda.

187.15 Date of next meeting: 7.30 pm Thursday 21 January 2016 at Droxford Village Hall.

APPENDIX A - DROXFORD PARISH COUNCIL PLANNING REPORT 10 December 2015

1 PLANNING

1.1 NEW APPLICATIONS

1.1.1

Reference SDNP/15/05788/HOUS
Proposal Garden Room extension and alterations to existing windows
Address Cornfields, Northend Lane, Droxford, SO32 3QN

1.2 PENDING CONSIDERATION FROM PREVIOUS MEETINGS

1.2.1

Reference SDNP/14/00570/DCOND
Proposal Demolition of existing lean-to and erection of a single storey extension - DISCHARGE CONDITION 6a, 6b, 6c - SDNP/13/03756/LIS
Address Old Mill Cottage, Mill Lane, Droxford, SO32 3QS.

1.2.2

Reference SDNP/15/01915/DCOND
Proposal Discharge condition 2, 5, 8, 9, 13
Address Land to the rear of Clematis Cottage, High Street, Droxford.

1.2.3

Reference SDNP/15/03895/FUL
Proposal Amendment to SDNP/14/00884/FUL to reduce the number of units from 10 to 8 and improve the scheme by enhancing the appearance, layout, scale and mass to complement the surrounding area
Address Townsend, Northend Lane, Droxford, SO32 3QN.

1.2.4

Reference SDNP/15/04621/LDP
Proposal Proposal to brick up the existing front door to the rear of the property with an addition of a window. To re-instate the front door on the wall underneath the single storey tiled canopy.
Address 1 Park Lane, Droxford, SO32 3QR.

1.2.5

Reference SDNP/15/05185/HOUS
Proposal Two storey side extension forming a new utility and family room to the ground floor and a new master bedroom with en suite and small office/study to the first floor.
Address 24 The Park, Droxford, SO32 3QQ.

1.2.6

Reference SDNP/15/04727/HOUS
Proposal Proposal to partially remodel roof to allow construction of a new bedroom in the roof space on the first floor.
Address The Walled House, Swanmore Road, Droxford, SO32 3PT.

1.2.7

Reference SDNP/15/05497/HOUS
Proposal First floor infill extension to provide bathroom with internal rearrangements and triple garage with home office over.
Address Westwoods, Droxford Road, Swanmore, SO32 2PY.

1.2.8

Reference SDNP/15/05556/HOUS
Proposal Single storey rear extension.
Address 27 The Park, Droxford, SO32 3QQ.

1.3 DECISIONS

1.3.1

Reference SDNP/15/00718/LDP
Proposal Removal of an internal wall (CERTIFICATE OF LAWFULNESS)
Address 1 Midlington Barns, Midlington Hill, Droxford, SO32 3PU.
Decision **REFUSED**

1.3.2

Reference SDNP/15/03188/LDP

Proposal Lawful Development Certificate for Proposed Use - replace defective sash windows with matching sashes in hardwood, reuse glass and repair frames where possible (AFFECTS THE SETTING OF A LISTED BUILDING)
Address Willow House, South Hill, Droxford, SO32 3PB.
Decision **REFUSED**

1.3.3
Reference SDNP/15/04730/FUL
Proposal Installation of Solar Panels on the South Eastern Roof elevation of the main shop building and Solar Panels on the roof of the South Western roof elevation of the workshop building to the rear of the convenience store.
Address Meringtons Garage Ltd, Garrison Hill, Droxford, SO32 3QL.
Decision **APPROVED**

1.3.4
Reference SDNP/15/04537/HOUS
Proposal Single storey rear extension.
Address Ivy Cottage, South Hill, Droxford, SO32 3PB.
Decision **APPROVED**

1.3.5
Reference SDNP/15/05215/FUL
Proposal Fertiliser and chemical store
Address Upper Hill Farm, Droxford Road, Swanmore, SO32 2PY.
Decision **APPROVED**

LOUISE WITHERS
December 2015

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1.4 PLANNING APPEALS – NONE

1.5 ENFORCEMENT CASES CLOSED

Reference SDNP/14/00344/GENER 4 Chestnut Rise, Droxford, SO32 3NY
Reference SDNP/15/00488/GENER Northend House, Northend Lane, Droxford SO32 3QN
Reference SDNP/15/00427/GENER 2 Whitelands, Midlington Road Droxford SO32 3PD

1.6 ENFORCEMENT CASES - OPEN

Reference SDNP/15/00408/COU: Swanmore Barn Farm
Nature Alleged change of use of agricultural barn to stables
Status PCO

Reference SDNP/13/00181/UNCM: Four Ares, Midlington Road, Droxford, SO32 PD
Nature Alleged unauthorised use of mobile homes for residential purposes
Status PCO

Reference SDNP/12/00199/BPC: Poppy Down Farm, Mayhill Lane , Droxford SO32 3AH
Nature Monitoring of site to confirm compliance
Status PCO

Reference SDNP/15/00272/GENER: Poppy Down Farm, Mayhill Lane , Droxford SO32 3AH
Nature Alleged large amount of soil brought onto the land or major excavation works have occurred
Status PCO

Reference SDNP/15/00185/COU: West Spindleberry, Park Lane, Swanmore SO32 3QQ
Nature Without planning permission change of use from Agriculture to Equestrian including provision of multiple unauthorised buildings

Status PCO

Reference SDNP/13/00238/DEVMON: Townsend, Northend Lane, Droxford SO32 3QN
Nature Monitoring of development
Status PCO

PIETRO ACCIARRI

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APPENDIX B

FINANCE STATEMENT: 10 DECEMBER 2015

			£	
		20/11/15 - 10/12/15		
	INCOME TO BE NOTED			
	Bank interest received		0.06	
	TOTAL INCOME		<u>0.06</u>	
		20/11/15 - 10/12/15		
	EXPENDITURE TO BE NOTED			
EV40	RBL wreath		17.00	
EV41	MVC First Responders		250.00	
			<u>267.00</u>	
		20/11/15 - 10/12/15		
	EXPENDITURE TO BE APPROVED			£
EV42	EMS Inv 16035		300.00	
EV43	Clerk office expenses - December		21.87	BACS
	Clerk Salary	December	<u>422.60</u>	SO
	TOTAL EXPENDITURE		<u>744.47</u>	
BANK BALANCE 10 December 2015				£
	Unity Trust	Current Account	20266455	1,872.72
	Unity Trust	Deposit Account	20267069	15,135.38
	Unity Trust Cemetery Account		20359980	0.00
	Unity Trust	Total		17,008.10
		Business Reserve		
	NatWest	A/C	45562962	<u>1,710.90</u>
		TOTAL		<u>18,719.00</u>
	Allocated			
	Recreation Ground Car Park extension		4,000.00	
	Cemetery		<u>300.00</u>	
			<u>4,300.00</u>	
	Unallocated			
	Unity Trust A/cs		13,008.10	
	Natwest Business Reserve		<u>1,410.90</u>	
			<u>14,419.00</u>	
	RESERVES 10 December 2015			<u>18,719.00</u>