

The logo for Droxford features the word "DROXFORD" in a bold, sans-serif font at the top. Below the text is a stylized illustration of a landscape. On the left, a white stylized figure stands on a path. In the center, a black bird is in flight. To the right, a tall, grey building with a black dot on its facade is visible. The background consists of green hills and a blue river flowing from the bottom left towards the center.

## FULL COUNCIL MEETING

**6.00pm Thursday 20<sup>th</sup> April 2023**

## Droxford Junior School

**PRESENT:** Councillors: Janet Melson (Chair), Mark Dennington, Chris Hawkesford, Colin Matthissen, Lewis Smith, Di Shepherd,

**IN ATTENDANCE:** Ailsa Duckworth – Parish Clerk/RFO  
District Cllrs Frank Pearson and Malcolm Wallace

**PUBLIC:** 4

**23.45 Apologies for absence**  
Councillor Chris Horn (Prior Commitment)

**23.46**      **Declarations of Interest**  
None.

**23.47 Public Session**

4 members of the public attended the meeting, representing Droxford Junior School, to request funding for their Year 5 Science, Technology, Engineering and Mathematics (STEM) project, The Drox, a racing car.

**RESOLVED:** It was agreed to fund the project £250.

**PROPOSED:** Councillor Dennington                      **SECONDED:** Councillor Melson

**23.48 Minutes of the Full Council meeting held on 16<sup>th</sup> March 2023.**  
**RESOLVED:** The minutes of the meeting, having been circulated, were approved and signed by the Chair.

**PROPOSED:** Councillor Dennington                      **SECONDED:** Councillor Matthissen

**23.49**      **Reports from County and District Councillors:** Verbal and written reports received from District Councillors Frank Pearson and Malcolm Wallace. Apologies from District Councillor Vicki Weston and County Councillor Hugh Lumby. A vote of thanks was recorded to District Councillor Weston, as she is to stand down at the forthcoming elections.

**23.50 Clerk's Report including updates on previous decisions: Noted.**

- 23.51 Planning Report:** Report noted. SDNP/20/04015/FUL had lodged an appeal regarding the planning application refusal. Information to be circulated for further comment from DPC.
- 23.52 Finance Reports:** Received and Noted.  
**AUTHORISED:** Payment of accounts
- 23.53 CIL Application:** The deadline had been missed for an application. It was agreed that DPC's CIL monies could be used to fund a bicycle rack instead.
- 23.54 Intermediate External audit notification:** The Clerk will provide the documentation required for this and consider whether DPC would be exempt.
- 23.55 Annual General Meeting preparations:** The Chair requested that the Cllrs review the policies in advance of the meeting and prepare reports on their areas of responsibility. Cllrs Horn and Shepherd will be standing down. The PCSO and Neighborhood Watch Chair will be invited to speak.
- 23.56 Notification of Election:** Information regarding the SDNPA elections for PC representation had been circulated.
- 23.57 The Pavilion:** Storage at the Pavilion was discussed. The Chair is to approach a local storage company for a quote. Cllr Smith is to seek an alternative quote for removal of the chairs.
- 23.58 Green Spaces – Cemetery:** The leaking water standpipe had been reported to CPI Moling Ltd.  
**RESOLVED:** Cllr Shepherd had circulated a report regarding the maintenance of the cemetery. It was agreed that RP Gardening Ltd. Would take on the contract.  
**PROPOSED:** Councillor Shepherd **SECONDED:** Councillor Melson
- 23.59 Green Spaces – Allotments:**  
**RESOLVED:** It was agreed to purchase a box for secure storage of equipment at the Allotment Shed.  
**PROPOSED:** Councillor Shepherd **SECONDED:** Councillor Melson
- 23.60 Green Spaces – Recreation Ground:** It was noted that the date of installation of the zipwire was 4<sup>th</sup> May.
- 23.61 Green Spaces – Garden of Reflection:** The bollard has been attached to the wall and keys being given to representatives from the interested parties.
- 23.62 Lengthsmen**  
**NOTED:** DPC is to sign and return the contract with Soberton PC, as lead Parish for the HCC Lengthsmen scheme.
- 23.63 Footpaths & ROW:** No update.
- 23.64 Roads & Highways:** Report noted. Councillor Smith to provide some wording for the website regarding reporting incidents such as fly tipping and potholes
- 23.65 Combatting Climate Change – Working Group:** Report noted.

**Coronation:**

**RESOLVED:** It was agreed that commemorative coins would be made available to children residing within the Parish up to the age of 18. Coins would also be made available to others to buy.

**RESOLVED:** It was agreed that a sum would be made available to the organisers of the Street Party to help with costs.

PROPOSED: Councillor Matthissen

SECONDED: Councillor Hawkesford

**23.67 Droxford Country Fair:** A stall is to be requested for a DPC presence.

**23.68**      **Date of the next meeting:** 6.00pm Thursday 18<sup>th</sup> May 2023, Droxford Village Hall (AGM).