

DROXFORD PARISH COUNCIL

Minutes of the Meeting of Droxford Parish Council held at 7.30pm on Thursday 18 February 2016 at Droxford Village Hall

PRESENT: Cllrs Pietro Acciarri, Barbara Chandler (Chair), Nick Fletcher, Colin Matthissen
Janet Melson (Vice Chair), Louise Withers

IN ATTENDANCE: Rosie Hoile – Clerk

PUBLIC: Three members of the public were present

- 207.15** Apologies for absence were accepted from Jason Toman following notification to the Chair of his resignation from the Council. Cllrs Dibden and Huxstep had been summoned to another Group meeting at WCC.
- 208.15** Cllr Fletcher declared a non-pecuniary interest in Agenda Appendix A item 1.5.5, West Spindleberry Droxford - use of equestrian facilities. Cllr Acciarri declared a non-pecuniary interest in Agenda Appendix A item 1.2.2, Townsend, Northend Lane, Droxford.
- 209.15** The meeting adjourned briefly to allow participation by members of the public. Further to stating their case, the Chair proposed and it was agreed to re-open the meeting and advance item 10.2
- 210.15** 'To consider a proposal...to create parking bays in the Park'.
The Clerk had previously circulated Mr Adams's outline proposal of the Park suggesting where some sections of grass verge could be replaced with parking bays. Mr Adams said the Park was looking shabby due mainly to cars and vehicles parking or turning and churning up the grass creating deep ruts. The grass had also been poorly maintained. He had obtained 46 signature out of 49 residents in support of the proposal. Cllr Melson suggested meeting on site and to compile a full audit of car parking spaces in the village.
Cllr Withers had noticed vans were always parked across the pavements. Cllr Matthissen asked who owned the land and who would bear the cost.

ACTION	BY WHEN	BY WHOM
1.Meet on site	March	NF/JM
2.Confirm ownership of land	March	Clerk

- 211.15** The meeting adjourned.
Mr and Mrs Hill expressed grave reservations regarding Eider Homes Ltd stated intentions at Uplands. They were concerned Eider Homes would outsource design, build and management of the lodges. The company engaged by Eider Homes (Blue Forest) specialise in treetop houses and design for Centre Parcs. Mrs Hill observed rowdy parties with consumption of large amounts of food and alcohol during her stay at Centre Parcs and was of the opinion that this type of visitor experience was not suitable for Droxford. Centre Parcs lodges are sited within large tracts of land (400 acres) which can accommodate 'treetop walkways', fire pits, 'party group 'lodges which sleep 14 people without affecting neighbours.
Mr and Mrs Hill contended any such proposal would be unfeasible for the area. Visitors, lacking sufficient on-site amenities would drift into Droxford - a prospective Health and Safety issue given the 30 mph speed limit asserted by Highways as the reason for refusing the Fir Hill application for a wedding venue. There is no pavement by Uplands and the road is even faster. Existing Bed & Breakfast business is very seasonal, not typical of SDNP tourism aimed at walkers, consisting mainly of visiting friends and family.

Mr and Mrs Hill were appalled by the prospect of treetop walks overlooking Fir Hill, light pollution and noise generated by large parties in the lodge sleeping 14 people. They will oppose anything ‘up in the air’, and anything with multiple occupancy.

The Chair acknowledged their concerns and said the proposal was at an early stage. Cllr Matthissen sought confirmation of Eider Homes going to public consultation before putting a full planning application to SDNP. The Chair confirmed that Eider Homes would mount a public consultation at the Village Hall.

- 212.15** County and District Councillors’ written reports had been circulated and can be viewed on-line: City Councillor Dibden’s [report](#). County Councillor Huxstep’s [report](#).
- 213.15** The minutes of the Parish Council meeting held on 21 January 2016 were approved and signed. **RESOLVED**
- 214.15** The Chair’s Report:
Jason Toman had advised the Chair he was stepping down as a Councillor attributing his resignation to an increase in work commitments.
The Clerk will advise WCC Democratic Services and advertise a Casual Vacancy.
Matters arising from the Parish logo were deferred.
- 215.15 Planning Applications:**
 - 215.15.1 Ref: SDNP/16/00343/DCOND Westwoods, Droxford Road, Swanmore SO32 3PY DISCHARGE Condition 4. **NOTED**
 - 215.15.2 Ref: SDNP/16/00189/HOUS Park View Union Lane Droxford SO32 3QP
Proposal: Demolition of existing Carport & Single storey Utility. Construction of new carport, single storey extension & First floor extension over existing Kitchen. **NO COMMENT**
- 216.15 Planning Decisions: See Planning Report - Appendix A
- 217.15 Planning Appeals: None
- 218.15 Planning Enforcement: Planning Report – Appendix A
Cllr Acciarri said existing cases are still ongoing. He had tried to contact WCC officers on a number of occasions but calls were never returned. He was disheartened at how dysfunctional the department is. Cllr Acciarri had signalled his intention to step down from the Parish Council at the close of the Council year citing his age as the reason.
- 219.15 SDNP Call Notice – Local Green Spaces, to nominate by 19 Feb 2016

ACTION	BY WHEN	BY WHOM
Nominate the Churchyard between the low wall and the first line of graves	19 Feb	NF

- 220.15 Finance, Grants & Governance.**
 - 220.15.1 To note income and expenditure and approve payments in Appendix B **APPROVED**
 - 220.15.2 To approve the Asset Register 2015/16. The updated register had previously been circulated. It was **RESOLVED** to approve; the Asset Register was signed by the Chair.
- 221.15 Recreation Ground, Cemetery and Allotments.**
 - 221.15.1 To receive Play Area Routine Inspection Report: Cllr Toman was not present. The Chair proposed to ask a resident to take over the task of monthly inspections. The resident works for one of a number

of suppliers from whom quotations have been sought to supply and fit new equipment. Councillors considered if there was a conflict of interest, but all agreed there was not. Cllr Fletcher proposed the Chair should make an approach. **RESOLVED** to approve.

The Clerk reported the visit on 17th February by John Coney from the HPFA to inspect the Play Area. He requested some immediate repairs to the slide steps which he would inspect on his return w/c 22 February. Cllr Fletcher repaired the steps the same day. Other concerns were lack of a rubber pad on the entrance gate latch pads and exposed footings. No actions were agreed pending receipt of the full Play Inspection Report at the end of the month.

ACTION	BY WHEN	BY WHOM
Contact resident(s) to take over play area inspection	asap	BC

- 221.15.2 To consider suggestions received from allotment plot holders concerning the management of the allotments. The Clerk said that starting the Allotment year on 1 March maximised the opportunity to ensure the plots were worked. It was agreed to review the existing agreement. Cllr Melson volunteered to add it to the list of MoUs and agreements she is currently drawing up. Cllr Matthissen proposed charging a refundable deposit to discourage overgrown untended plots. The deposit would pay to re-instate the plot to good order for the next plot holder.

ACTION	BY WHEN	BY WHOM
Review agreement	tba	JM/Clerk

222. 15 Roads, Transport & Highways.

- 222.15.1 Swanmore Road – high friction surface repair:

The Clerk reported HCC Area Highways Engineer’s response to a request to renew high friction surfacing on the Swanmore Road approach to the A32. Darren Lewis said casualty data collected by the Police did not evidence the location as high priority, no accidents having occurred within the last 10 years. The surface will only be replaced when the road beneath it fails to warrant re-surfacing.

- 222.15.2 Bench – S Marys Close:

The Clerk is waiting to hear from the Planning Department whether retrospective planning permission is required to obtain a licence for the bench.

ACTION	BY WHEN	BY WHOM
1. Chase WCC planning dept.	Ongoing	The Clerk
2 Apply for a licence from WCC		

223.15. Footpaths and Rights of Way

The Clerk had emailed and written to Soberton Parish Council to engage their participation. No response has been received. Clerk clarified HC Countryside Access department’s responsibility to maintain stiles and gate on Wayfarers Walk. Cllr Fletcher had meanwhile carried out a temporary repair. The Clerk was requested to obtain Bishops Waltham Rambler’s report and compile a list of stiles in need of repair.

ACTION	BY WHEN	B WHOM
1. Write to landowners and BW Ramblers	Ongoing	BC/JM Clerk
2. List stiles to be repaired		

224.15 Parish matters.

- 224.15.1 Wedding 27 Feb. The Clerk was in the process of notifying residents who park in the Square of temporary restricted access from 4.30pm Friday 26th April to 11.pm Saturday 27th April.
- 224.15.2 Clean for the Queen 5th March: Arrangements were reviewed to include notifying Allyson Thomas, David Broughton and to write to Corhampton Golf Club; print and put up posters. Cllr Meson will collect equipment from Petersfield.

ACTION	BY WHEN	BY WHOM
Write to Corhampton GC	27 Feb	Clerk
Contact AT, Cubs/ D Broughton		
Posters	Complete	
Collect equipment	4 th March	JM

- 224.15.3 Fly the Flag - Cllr Melson is to liaise with the Revd. Tony Forrest as to how the flag will be flown from the top of the Church tower.

ACTION	BY WHEN	BY WHOM
Flag to JM	Before 27 Feb	Clerk
Liaise with PCC		JM

225.15 Consultations, Meetings and Training.

HLOW Workshop 1 March. Cllrs Acciarri, Fletcher and Melson confirmed they will attend. The following consultations were **NOTED** as having been actioned where relevant.
 CIL draft charging schedule
 Community based hospital discharge support in the community.
 Licensing act 2003 – policy review.

226.15 Correspondence received which is not included elsewhere on the agenda.

None

227.15 Rolling Action Plan: Appendix C: NOTED

228.15 Items for the next agenda. To adopt the name Parish Green, to approve a memorial bench in the Cemetery, a Casual Vacancy.

229.15 Date of next meeting: 7.30 pm Thursday 17th March 2016 at Droxford Village Hall.

The meeting closed at 9.20 pm

APPENDIX A - PLANNING REPORT 18th February 2016

1 PLANNING

1.1 NEW APPLICATIONS

1.1.1

Reference SDNP/16/00189/HOUS

Proposal Demolition of existing carport and single storey utility; construction of new carport, single storey extension and first floor extension over existing kitchen.

Address Park View, Union Lane, Droxford, SO32 3QP.

1.1.2

Reference SDNP/16/00343/DCOND

Proposal Discharge condition 4 in relation to SDNP/15/05497/HOUS

Address Westwoods, Droxford Road, Swanmore, SO32 2PY.

1.2 PENDING CONSIDERATION FROM PREVIOUS MEETINGS

1.2.1

Reference SDNP/14/00570/DCOND

Proposal Demolition of existing lean-to and erection of a single storey extension - DISCHARGE CONDITION 6a, 6b, 6c - SDNP/13/03756/LIS

Address Old Mill Cottage, Mill Lane, Droxford, SO32 3QS.

1.2.2

Reference SDNP/15/03895/FUL

Proposal Amendment to SDNP/14/00884/FUL to reduce the number of units from 10 to 8 and improve the scheme by enhancing the appearance, layout, scale and mass to complement the surrounding area

Address Townsend, Northend Lane, Droxford, SO32 3QN.

1.2.3

Reference SDNP/15/04621/LDP

Proposal Proposal to brick up the existing front door to the rear of the property with an addition of a window. To re-instate the front door on the wall underneath the single storey tiled canopy.

Address 1 Park Lane, Droxford, SO32 3QR.

1.3 DECISIONS - NONE

LOUISE WITHERS

13 February 2016

1.4 PLANNING APPEALS – NONE

1.5 ENFORCEMENT CASES – OPEN

Reference SDNP/15/00408/COU: Swanmore Barn Farm

Nature Alleged change of use of agricultural barn to stables

Status PCO

1.5.2

Reference SDNP/13/00181/UNCM: Four Ares, Midlington Road, Droxford, SO32 PD

Nature Alleged unauthorised use of mobile homes for residential purposes

Status PCO

1.5.3

Reference SDNP/12/00199/BPC: Poppy Down Farm, Mayhill Lane , Droxford SO32 3AH

Nature Monitoring of site to confirm compliance

Status PCO

1.5.4

Reference SDNP/15/00272/GENER: Poppy Down Farm, Mayhill Lane , Droxford SO32 3AH
Nature Alleged large amount of soil brought onto the land or major excavation works have occurred
Status PCO

1.5.5

Reference SDNP/15/00185/COU: West Spindleberry, Park Lane, Swanmore SO32 3QQ
Nature Without planning permission change of use from Agriculture to Equestrian including provision of multiple unauthorised buildings
Status PCO

1.5.6

Reference SDNP/13/00238/DEVMON: Townsend, Northend Lane, Droxford SO32 3QN
Nature Monitoring of development
Status PCO

PIETRO ACCIARRI

15 February 2015

APPENDIX B

FINANCE STATEMENT: 18 February 2016

			£	
	INCOME TO BE NOTED	22/01/16 - 18/02/16		
IV20	Cemetery - Southern Co-op o/due payment March 2015		760.00	
IV18/19	Cemetery		960.00	
	TOTAL INCOME		<u>1720.00</u>	
	EXPENDITURE TO BE NOTED	22/01/16 - 18/02/16		
	EXPENDITURE TO BE APPROVED	22/01/16 - 18/02/16	£	
EV51	EMS Inv 16048		300.00	BACS
EV52	WCC Dog bins July/Aug/Sept		35.00	chq
EV53	Clerk office expenses - February		91.17	BACS
	Clerk Salary February		<u>422.60</u>	SO
	TOTAL EXPENDITURE		<u>1240.34</u>	
	BANK BALANCE 18 February 2018		£	
	Unity Trust Current Account	20266455	1338.05	
	Unity Trust Deposit Account	20267069	13639.21	
	Unity Trust Cemetery Account	20359980	<u>1711.01</u>	
			<u>16688.27</u>	
	Allocated Reserves		£	
	Recreation Ground Car Park extension	4000		
	Cemetery	<u>300</u>		
		4300		
	Unallocated Reserve			
	Unity Trust A/cs	<u>12388.27</u>		
	Reserves 18-Feb-16		<u>16688.27</u>	
	Signed.....	18-Feb-16		

APPENDIX C - ROLLING ACTION PLAN – 18th February 2016

Minuted item	Action	Due date	Responsibility	Progress
	HPFS: arrange John Coney to inspect play area	asap	Clerk	Preliminary inspection carried out on 17/02. Revisiting on 22/02.
141.15.3	Checklist / Financial Risk Assessment		Clerk / BC	ONGOING
142.15.1	Play area: 1. Assess equipment for repair or replacement 2. Find maintenance contractor to fit buckle tensioner.	Nov / Dec Nov / Dec	NF/ BC Clerk	ACTIONED ONGOING ONGING
181.15	(Dxford FP 3 /Swanmore FP1) To assess impact and benefit of proposed modifications	ASAP	PA/NF	
188.15.2	Parish logo - obtain quotations	January	BC	ACTIONED & RECEIVED FROM STUDIO 6. On hold
210.15	Meet with R Adams – proposal for car parking	Feb/ Mar	JM / NF	March
221.15	Review plot rental agreement - MoU		JM	
221.15.1	Bench sited in High Street – apply for licence/planning permission	ASAP	Clerk	Ongoing
223.13	Footpaths – write to BW Ramblers requesting survey of RoW	Mar	BC / JM	