

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: **Droxford Parish Council**

County area (local councils and parish meetings only): **Hampshire**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Rosemary Hoile**

Date: **09/04/21**

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Current A/C	3,808	
Instant Access A/C	83,993	
Droxford PC Cemetery A/C	6,368	
Petty cash float (if applicable)		94,169
Less: any unpresented cheques as at 31/3/21	-	94,169
Add: any un-banked cash as at 31/3/xx	-	
<b>Net balances as at 31/3/21 (Box 8)</b>		<b>94,169</b>