

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** appear in a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Droxford Parish Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Ailsa Duckworth/Clerk, RFO

Date: 17/06/2022

	£	£
<b>Balance per bank statements as at 31/3/22:</b>		
Current Account	3,054.8	
Cemetery Account	6,308.8	
Instant Access Account	41,042.9	
		50,406.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 <b>(enter these as negative numbers)</b>	<span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>	-
Add: any un-banked cash as at 31/3/22	<span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>	-
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>50,406.5</b>