

**DROXFORD PARISH COUNCIL**  
**Minutes of the Meeting of Droxford Parish Council**  
**7.30pm on Thursday 16 November 2017 at the Village Hall, the Square, Droxford**

**PRESENT:** Mark Dennington, Chris Horn, Colin Matthissen, Janet Melson, Vice-Chair, Ann Newman  
**IN ATTENDANCE:** District Councillor Vicki Weston, County Councillor Roger Huxstep (present 8.20pm - 8.40pm)  
 Rosemary Hoile – Clerk  
**PUBLIC** None

**17.80 Apologies for absence:**  
 Barbara Chandler, District Councillor Linda Gemmell.  
 Cllr Melson took the Chair.

**17.81 Declarations of interest:** None

**17.82 Minutes**  
 Minutes of the Parish Council meeting held on 19 October had been previously circulated and were **APPROVED** as a true and accurate record.

**17.83 County Councillor Report:**  
 County Councillor Roger Huxstep advised the Council of his appointment as WCC representative for Droxford on the SDNPA. His emailed report was to follow  
 HCC’s response to DCLG ‘Planning for the right homes in the right places’ consultation called for cash for county wide strategic infrastructure to support housing growth and unlock economic potential. Government support to enlarge the green belt is sought to protect strategic gaps and mitigate impact of development.  
 Highways – M27 Junction 9 improvements – exhibition.  
 Education - Hampshire school children outperform pupils in similar counties. 90% of schools are rated as good or outstanding. The cost of a school lunch has been increased by 15 pence for all school children.  
 Social Services – those at risk are being encouraged to go for a flu jab.  
 Councillor Melson asked if HCC had decided the future of school crossing attendants. Councillor Huxstep said that there are 200+ across the county at a cost of £6000 each. HCC is looking at ways of keeping them on.

**17.84 Finance, Grants & Governance**

17.84.1 Schedule of payments listed in Appendix A. **APPROVED**

17.84.2 Receipts and expenses were **NOTED**. The bank reconciliation to 30 September 2017 was **APPROVED** and signed by Cllr Matthissen

17.84.3 Handing of issue of hard copy of equipment passwords and pin numbers contained within a sealed envelope to the Chair Pursuant to Droxford Financial Regulation 6.11 (October 2017 ). **DEFERRED to December meeting**

17.84.4 The Council had considered the draft proposal for the 2018/19 Budget and Precept drawn up by the Finance Working Group (FWG) on 26<sup>th</sup> October. Quotations are awaited for works to the Pavilion.

ACTION	WHEN	WHO
Draw up schedule of Pavilion refurbishment works and costing.	Before 7 Dec	MD
Annual return 2016/17 documents to be published on the website.		

ACTION	WHEN	WHO
Draft comment to accompany BDO external auditor’s opinion	asap	CM

17.84.5 **Telephone kiosk, High Street, Droxford.**

The Council had been informed that the telephone kiosk is owned by BT. The previous attempt to purchase was not approved by WCC.

ACTION	WHEN	WHO
Contact WCC to obtain approval to purchase	Before 7 Dec	Clerk

17.84.6 Rhino-play surface to infill surface within multi-use games area goal at cost of £850 for an estimated area of 6.3 sq. The Council **RESOLVED** to approve.

ACTION	WHEN	WHO
Decide colours from samples received and place order.	Asap	BC/JM/Clerk

17.84.7 'Raise for the Rec' Project balances to 31 October.

The Clerk reported a total of £2465.04 of which £752.07 for play equipment and £1712.97 for the Pavilion had been raised. Proceeds from the Scarecrow Bonfire were being calculated and further donations from the Harvest Supper expected.

Post meeting note - updated total 20 November: Play equipment £802.07; the Pavilion £2710.15.

## 17.85 Planning:

### 17.85.1 New Planning Applications

**Ref: SDNP/17/05270/OUT**

**Location:** Lisheen, Oxford Lane, Droxford Southampton SO32 2FL

**Proposal:** Proposed demolition of bungalow and attached stables and construction of a new two storey replacement dwelling and ancillary landscape improvements.

The Council supported the planning officer's opinion given in the pre-planning application. **OBJECTION.**

ACTION	WHEN	WHO
Upload response onto the SDNP planning portal	17 Nov	Clerk

**Ref: SDNP/17/05396/FUL**

**Location:** Corhampton Golf Club, Shepherds Farm Lane, Corhampton SO32 3GZ

**Proposal:** Creation of new vehicular access to highway.

**NO COMMENT**

17.85.2 **The Planning Report** was **NOTED.**

### 17.85.3 Townsend site:

Cllr Dennington advised that although outstanding conditions on Townsend had not been discharged formally there would be no further objections. Southern Water had written to SDNP to confirm that conditions should be discharged. Adoption of the sewer pipe by Southern Water and connection to the treatment plant in Chestnut Rise has been approved.

17.85.4 Councillor Melson agreed to respond to the SDNP Local Plan consultation. The response will highlight factual inaccuracies only.

17.85.5 DCLG consultation 'Planning for the right homes in the right places'. The deadline for the consultation had closed. The response from a neighbouring council with which the Council concurred had been circulated was **NOTED.**

## 17.86 Recreation Ground, Cemetery and Allotments:

### 17.86.1 Recreation Ground Play Project:

Councillor Melson said that the Scarecrow Bonfire and Fireworks had been a very successful event enjoyed by a large number of the community. She wished particularly to record the Council's appreciation of the immense contribution made by Barbara and Michael Chandler, Chris Horn, Rosie and Tony Hoile, Tim and Lynn Dumbrell, and numerous others. She observed that if it is to be an annual event, more volunteers would be needed as Parish Councillors could not be expected to organise all that was entailed in the event and clear-up.

Car parking at the Recreation Ground:

Councillor Horn said the tractor-driver had difficulty accessing fields due to parked cars obstructing entrance to the lane. Councillor Dennington reported the newly extended car park was half empty while cars continued to be left outside the Montessori and Droxford Junior School.

ACTION	WHEN	WHO
1. Write to Droxford Junior School and the Montessori School.	Nov/Dec	JM
2. Article in the Newsletter		BC

17.86.2 Cemetery – nothing to report

17.86.3 Allotments - Nothing to report

## 17.87 Roads, Transport and Highways

### 17.87.1 Matters arising:

Drainage line across the Manor Field to the River Meon: The Council is to contact the landowner,

HGV signage A32 / Swanmore Road: No further action until there is sufficient evidence to take to Highways.

Ash tree over hanging B2150: SDNP tree officer had identified and contacted the correct landowner.

17.87.2 Lengthsmen highways related tasks w/c 20 November:

Clear any obstructions in ditches in May Lane and Swanmore Road. Leaf clearance along Cut Throat Lane junction with A32 and Sheep Pond Road junction outside Cemetery, Park Lane outside Droxford Junior and Montessori schools.

17.87.3 Other highway matters:

a) Veolia:

Councillor Dennington raised a point concerning the increased volume of large HGV vehicles on the A32, particularly Veolia. Vehicles should be routed via the M3 or A3 in most instances. Councillor Melson undertook to write to the transport manager to ask why movements have increased.

ACTION	WHEN	WHO
Write to Veolia	Nov/Dec	JM

b) Councillor Melson will attend the Communities against Noise (CANs) meeting on 18 November. The Neighbourhood Watch representative had attended the previous Police and Communities Together (PACT) meeting.

**17.88 Footpaths & ROW**

17.88.1 Members of the Council had walked the routes across FP17 and FP12 and considered the existing stiles which are all located where livestock are kept.

The Council unanimously **AGREED** to replace stiles with kissing gates in principle and to seek the relevant landowners' permissions. However some members continued to express reservations about galvanised metal used in recent Countryside Service installations. There was some objection to the size of the new kissing gates compared to existing kissing gates (e.g. the black iron gate exiting the Churchyard to FP 17). Timber kissing gates or painted metal are the preferred option but It was noted that galvanised metal gates can be obtained free of charge from the Countryside Service. Any gate specified as part of a grant application must comply with Countryside Access minimum widths to enable disabled access. The Clerk was asked to look into the cost of a timber kissing gate.

ACTION	WHEN	WHO
a) Cost timber kissing gate	Nov onwards	Clerk and footpath warden.
b) Write to landowners		

17.88.2 Lengthsmen footpaths related tasks w/c 20 November:

Leaf clearance along the Wayfarers Walk and to include ensuring the ditch is free of obstruction.

**17.89 Parish Matters**

**Broadband in the Meon Valley**

BT Openreach have been observed working in few locations. Councillor Melson is liaising with Peter O'Sullivan.

**17.90 Consultations, Meetings & Training.**

17.90.1 Winchester Movement Strategy consultation: Cllr Newman agreed to respond. It was noted that the Winchester Park & Ride facility had been closed to overnight parking.

17.90.2 WCC & Winchester District Association of Local Councils (WDALC) conference. No members of the Council are available to attend.

**17.91 Correspondence received.**

The Vice Chair had responded accordingly.

**17.92 Date of next meeting:** 7.30 pm Thursday 7 December 2017 at the Village Hall, Droxford.

The meeting closed at 9.10pm

Signed.....Date.....

## APPENDIX A – Finance Report 16 November

<b>INCOME</b> (20 October – 13 November)	<b>£</b>
Donations	
(Harvest Supper £495.04 + 2 private donations £125)	620.04
Cemetery Fees	250.00
Square rent fees Sept/Oct	<u>88.00</u>
	958.04

<b>PAYMENTS TO BE AUTHORISED</b>	<b>£</b>
EV40 EMS South October maintenance contract	300.00
EV41 WCC Dog bin emptying July/Aug/Sept.	35.00
EV42 M Stevens – bus shelter maintenance July -Sept.	32.00
EV43 Axo Leisure	5280.00
EV44 R Hoile – office expenses.	<u>122.57</u>
<b>Total</b>	5769.57

### BANK RECONCILIATION

BANK ACCOUNTS				£	£	£
Current Account: Unity Trust Bank A/C No. ....455						
Balance as per bank statement No 85 as at 31/10/17					6,795.09	
Add outstanding lodgement				-		
<u>Less</u>						
EV32	BACS	EMS Inv 459 Sept maintenance		300.00		
EV34	300194	HCC		379.95		
EV40	BACS	EMS Inv 503 Oct maintenance		300.00	-	979.95
Deposit Account: Unity Trust Bank A/C No. ....069						
Balance as per bank statement No 75 as at 31/10/17					23,359.16	
Cemetery Account: Unity Trust Bank A/C ....980						
Balance as per bank statement No 25 at 31/10/17					2,713.28	<u>31,887.58</u>
CASH BOOK:						
Balance as per Cashbook 30/04/17						
Balance b/f 1/04/17				25,919.99		
Add Receipts 1/4/17 - 31/10/17				37,297.05		
Less Payments 1/4/17 - 31/10/17				- 31,329.46		<u>31,887.58</u>

### RESERVES

#### Allocated reserves to 31 October

Capital project	14,283.75	
(Accumulated reserve 2017/18 £30k less £15716.25 spent to <u>31 Oct</u> )		
'Raise for the Rec' fund comprising donations received <u>before 31 Oct</u> for:		
Play equipment £769.39 + Pavilion £1695.65	2,465.04	
Cemetery	2,713.00	
ICT replacement	1,819.00	
<b>General reserve</b>	9,164.29	<u>31,877.58</u>

## APPENDIX B – PLANNING REPORT (14 November 2017)

### 6. PLANNING

#### 6.1.1 NEW APPLICATIONS see agenda

#### 6.2.1 APPLICATIONS IN PROGRESS

Reference: SDNP/17/03779/FUL  
Proposal: Change of use of first floor accommodation to 3 residential flats  
Address: Office Over Meringtons Convenience Store Garrison Hill Droxford SO32 3QL

Reference: SDNP/17/01630/FUL  
Proposal: Demolition of an existing shop and the erection of a new detached private dwelling  
Address: Droxford Antiques High Street Droxford SO32 3PA

Reference: SDNP/17/04712/DCOND  
Proposal: Discharge of Condition 16 on planning consent SDNP/15/03895/FUL  
Address: Townsend, Northend Lane, Droxford, SO32 3QN

Reference: SDNP/17/05206/TCA  
Proposal: T1, Please see attached report. T2, Yew. Located in rear garden tip reduce the canopy height by 2-3m, and tip reduce selective lateral limbs overhanging the garden by 2m to bring the canopy into shape and under control  
Location: Stedham House, South Hill, Droxford, SO32 3PB

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#### 6.2.1 DECISIONS

Reference: SDNP/17/04153/HOUS (Parish Consultee letter ref DC/TU/OUNVCXTULB90K)  
Location: Mylor House Swanmore Road Droxford Southampton SO32 3PT  
Proposal: Single storey side extension to dwelling. Velux windows and external staircase to existing garage  
**Decision: APPROVED**

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#### 6.2.3 DECISIONS PENDING

Reference: SDNP/17/04873/TPO  
Location: South Hill Cottage, South Hill, Droxford, SO32 3PB  
Proposal: T1 Lime - Reduce low limbs by 3 to 4 metres T2 Holly - Reduce and trim by 30%  
To maintain the trees to their surroundings and for the avoidance of doubt.

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#### 6.2.4 ENFORCEMENT CASES OPEN

**Reference** SDNP/17/00132/UNCM Mobile Home at Clayhill Farm, Mayhill Lane, Swanmore SO32 2QW  
**Reference** SDNP/13/00181/UNCM Four Acres, Midlington Road, Droxford SO32 3PD  
**Reference** SDNP/15/00408/COU Swanmore Barn Farm, Park Lane, Swanmore SO32 2QQ

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#### 6.2.5 ENFORCEMENT CASES CLOSED

**Reference** SDNP/13/00238/DEVMON Townsend, Northend Lane, Droxford SO32 3QN