

## DROXFORD PARISH COUNCIL

Minutes of the meeting of Droxford Parish Council held at  
7.30 pm on Thursday 19 March 2015 at Droxford Village Hall

**PRESENT:** Cllrs Pietro Acciarri, Barbara Chandler – Chair, Roger Foster – Vice Chair, Colin Matthissen, Janet Melson, Louise Withers  
**IN ATTENDANCE:** Rosemary Hoile – Clerk/RFO  
**ALSO PRESENT:** Jeff Hooper, 2 parishioners.

**30.15 Apologies for Absence:** Cllr Roger Huxstep (WCC meeting), District Cllr Caroline Dibden (unwell)

**31.15 Declarations of Interest regarding Agenda items:** None

**32.15 Public participation:**

32.15.1 Two parishioners were present on behalf of the residents of Garrison Hill. They wanted to know if the PC would be attending the next meeting between Eider Homes and SDNP. The Chair said the PC will not be present at that meeting. The residents said they approved of 5 houses on the site but not 20 because of increased traffic and light pollution. Other issues were increased litter in and around Meringtons from customers and delivery vehicles; also traffic calming. Cllr Melson said that the Parish Council are working with the highways agencies for the mid and long term, but nothing will happen in a hurry because of budget constraints and other highway priorities. The statistics do not currently support prioritising Droxford within the guidelines set for Highways.

32.15.2 Jeff Hooper was present to request a grant of £750 to print 300 hard copies of the Parish Plan. The Parish Plan was now complete following amendments advised by SDNP, Steve Lincoln - Community Planning Manager WCC, and the Parish Council. The well produced document had taken 1000 man hours of a committed band of people. The opinion of the Steering Group was that it was unlikely to be widely read if it only appeared on the website as the forerunner of the Village Design Statement. The cost of printing and distribution is £1750. There is £1000 in the bank. The Chair decided to bring forward agenda item 11.2, the public session closed and the meeting re-opened.

**33.15 Parish Plan: to approve a request from the Parish Plan Steering Group for a grant of £750.00 to print 300 copies of the Parish Plan**

The Council discussed the request at length. Opinion was equally divided between expression of support for granting the sum requested and adherence to the professional advice of Steve Lincoln, Winchester City Council's Community Planning Manager, that the Plan be primarily available on the internet with a small number of reference copies available supported by a two-page executive summary provided to households. Votes were cast with 3 councillors in favour and 3 against. The Chair cast the deciding vote, emphasising further advice from Steven Lincoln that the Village Design Statement will be of greater material impact as a consultative document and would therefore be more likely to receive appropriate PC funding in the future.

**RESOLVED: To refuse the request from the Parish Plan Steering Group.**

*Clerk's post –meeting notes:*

1. The total budget for grants to be awarded in 2015/16 is £602, of which £500 was allocated to the Village Design Statement and nil for the Parish Plan. The budget for the Parish Plan in 2014/15 was £100; the Council awarded £500. Grants are awarded subject to meeting criteria set out in the 1972 Local Government Act, Section 137, which requires grants to be in the interests of or directly benefit the area or inhabitants, or of part of it, or some of it and the direct benefit should be commensurate with expenditure.

2. The Parish Plan is a document which will require updating after actions are carried out by the responsible agencies i.e. the Parish Council where statutory powers apply, other local authorities or

*their agencies, and volunteers. The Plan would be reviewed annually, and actions may be added.* Jeff Hooper left the meeting having noted the decision but asked if the Parish Council had any objection were he to raise funds privately to support publishing 300 copies of the Parish Plan. The Council agreed that he could do so.

**34.15. County and District Councillors Reports:**

County Cllr Huxstep's report had been circulated. City Cllr Dibden unable to report due to illness.

**35.15**

**Chair's Announcement:** Cllr Foster has given notice that he will be leaving the village – it is a matter of great regret; members of the Council present were of the same mind. Cllr Foster said he may remain as a Councillor until such time he moves, or, a resident expresses an interest to be considered for co-option onto the Parish Council. The Chair thanked him and expressed hope that someone interested in the village will come forward. The Chair then wished City Cllr Caroline Dibden a speedy recovery following admittance to hospital. The Council offered their best wishes for a full recovery and agreed to send a bouquet of flowers on behalf of the residents of Droxford on her return home. **ACTION** - the Clerk.

**36.15**

**Minutes of the Parish Council Meeting held 19<sup>th</sup> February 2015:** Cllr Withers asked for amendments to be made to 17.5, which read as if she had been present, which she was not due to illness. The Clerk amended by hand and the Minutes were signed. **APPROVED**

**37.15 Planning; See Appendix B Planning Report**

**37.15.1.**

New Planning Applications – Appendix B: Cllr Withers had previously circulated her report SDNP/15/01145/LDE Court House Health Club, Police Station lane, Droxford SO32 3RF Cllr withers said she had received affidavits from neighbours in Police Station lane that the Court House had been lived in since 2008. She thought that it was better the Court House was used residentially than remain empty, as long as the features were kept. **ACTION** – None required.

**37.15.2**

Planning Decisions - Appendix B.

Cllr Withers observed that planning decisions are taking a long time to be determined. Uplands Hotel site: Eider Homes have advised that they will meet with Robert Ainslie, Planning Development Officer SDNPA on Friday 27<sup>th</sup> March. Cllr Foster said that the Council should put as much information concerning planning consultations as possible on the Parish notice board to ensure that consultations are well publicised.

**37.15.3**

Planning Appeals - In progress and decisions - Appendix B.

Planning Inspectorate ref: APP/Y9507/D/142224152, The Garden House, Midlington Hill. Nothing further to report - a decision is expected by mid April. **ACTION** - Cllr Acciarri to monitor

**37.15.4**

Planning Enforcement – Appendix B: Cllr Acciarri said he is still waiting for WCC Enforcement Officers report progress. The caravan on Midlington Farm used for office space is not a priority matter.

**37.15.5**

Cllr Acciarri reported a large shed with windows which appears habitable at land on Cross Keys Farm. **ACTION** – The Clerk to investigate with WCC Planning.

**38.15 Finance and Governance:**

**38.15.1**

**Finance Statement** - Appendix A: Payments **Approved**

**38.15.2**

Protocol for public and press reporting parish council meetings: Noted **ACTION** - the Clerk

**39.15 Play Area, Recreation Ground and Cemetery and Allotments**

**39.15.1**

To receive Play Area report: Cllr Toman not present.

**39.15.2**

Matter Arising February Minute ref: 23.15.1: The see-saw /rocker was embedded in thick concrete footings and would be costly to remove. S Gobell quoted for £230 to repair and refurbish from. The Council decided it was more cost effective to repair than to remove and replace with new.

39.15.3 Clerk was instructed to ask S Gobell to repair. **ACTION – The Clerk**

**40.15 Roads, Transport and Highways:**

Traffic Calming strategy update: A very robust case has been made to Highways who have considered the issues and concluded that the number of accidents does not support a case for radical and immediate change. Cllr Melson observed that all the issues boil down to a change in traffic speed. Highways view a problem solved in one location causes consequences in another. The Council could consider self-funding by utilising the CIL contribution generated from the proposed development at Uplands Hotel site to install village gateways. **ACTION – Cllr Melson/Cllr Foster to monitor**

**41.15 Footpaths**

Repair of stile - junction FP 17/18. It was agreed not enough time had been allowed for repairs to take place. The clerk was asked if she had advised the landowner of grants which are available and if help was required accessing them. Cllr Acciarri reminded the Clerk of landowners' obligations regarding maintenance of stiles and kissing gates. **ACTION – The Clerk to send details of grants**

**42.15 Parish Matters:**

42.15.1 Website: **RESOLVED** to move the website host service from Bonline to Hugo Fox. **ACTION – The Clerk**

42.15.2 Parish Plan: see 33.15

42.15.3 WCC Ward Boundary Review Consultation: Cllr Dibden had requested an analysis from Chris Town regarding the Boundary Commission's proposal to place Droxford in the new Upper Meon Valley Ward see full report attached - Annexe D. Mr Town shows that the proposal cannot be contested within the framework of parameters the BC worked to in order to reduce the number of City Councillors in the Winchester district. The aim was to group neighbouring parishes together which by 2020 would not have a population variance/increase of more than 10%. Historical, social and cultural ties were not a consideration. The Council was very concerned that Droxford would be split from Hambledon & Soberton, which are proposed to become part of the Central Meon Valley Ward.

In the absence of arithmetical evidence to prove how historical, social and cultural ties would impact upon the matter, Cllr Matthissen proposed that the Parish Council make no comment.

**RESOLVED:** the Parish Council to make No Comment. **ACTION - The Clerk to write to Mr Town to thank him for his contribution.**

42.15.4 The Big Tidy Up: Date agreed Saturday 25<sup>th</sup> April. **ACTION – Cllrs Acciarri and Melson and the Clerk**

42.15.3 Strategic Planning Working Group update:

Under consideration:

a) extending car parking facilities at the Recreation Ground. **ACTION – Clerk to contact HCC re professional surveying/planning services.**

b) new website trialling. **ACTION – Cllr Chandler and the Clerk**

c) village project at the Cemetery. **ACTION – Clerk to draw up list of relatives to consult.**

**43.15 Consultations and Training**

43.15.1 Hampshire Countryside Access Action Plan 2015-2025: Councillors to respond individually.

43.15.2 Localism meeting: BC reported on training session held 12 March. **ACTION - Apply for digital transparency funding to pay clerk to put more information on website. ACTION - Pensions – auto enrolment of employees. ACTION – Clerk to investigate**

43.15.3 Public Neighbourhood Meeting 16<sup>th</sup> March – Meon Hall: Clerk's report attached.

- 44.15 **Correspondence requiring a response.**  
Invitation to the Parish Council Forum meeting 18.00hrs Wednesday 24 June 2015. **ACTION – Clerk, Cllr Acciarri will attend.**  
Mr and Mrs Sturt: emails re litter. For information - the Chair and clerk have responded.  
**ACTION – Clerk to notify date of Big Tidy Up**  
HALC - query service and member benefit questions. **Cllrs to respond individually**  
Droxford Junior School: Parking issues in the Park – copy letter to parents. **Noted**  
HCC Shaping the future of Economy, Transport & environment services. 26 March 2015. Cllr Melson and the Clerk to attend. **ACTIONED**
  
- 45.15. **Rolling Action Plan –** Reviewed and updated
  
- 46.15 **Items for the next agenda:** Parish collaboration
  
- 47.15 **Date of the next meeting 19<sup>th</sup> March at the Cricket Pavilion, Droxford Recreation Ground**

The meeting closed at 9.40pm

Signed.....Date.....

**APPENDIX A**  
**FINANCE STATEMENT: 19 MARCH 2015**

	20/02/15 - 19/03/15		
<b>INCOME TO BE NOTED</b>			£
WCC Open Space Fund - grant		1,344.15	
Business Reserve Account (formerly Bonus Saver)	Jan & Feb	0.12	
		<b>1,344.27</b>	
 <b>EXPENDITURE TO BE NOTED</b>	 20/02/15 - 19/03/15		 0.00
 <b>EXPENDITURE TO BE APPROVED</b>	 20/02/15 - 19/03/15		
EV69 Estates Maintenance Services - Inv 15509		300.00	BACS
EV69 WCC Dog bins Oct-Dec 2014		40.00	chq300078
EV70 Clerk salary		413.52	SO
Parish expenses		52.51	BACS
EV71 M Stevens bus shelter Jan -March		32.00	BACS
<b>TOTAL EXPENDITURE</b>		<b>838.03</b>	
 <b>BANK BALANCE 19 MARCH 2015</b>			 £
Unity Trust	Current Account	20266455	351.54
Unity Trust	Deposit Account	20267069	9,009.35
Unity Trust	Total		9,360.89
NatWest	Bonus Saver	45562962	1,710.36
	<b>TOTAL</b>		<b>11,071.25</b>
 <b>Reserves 19 March 2015</b>			
<b>Allocated</b>			
Cemetery ( Bonus Saver A/C)		£1,710.36	
<b>Unallocated</b>		£9,360.89	
		£11,071.25	

Signed.....19 March 2015

Appendix B  
**DROXFORD PARISH COUNCIL PLANNING REPORT**  
19 March 2015

**1 PLANNING**  
**1.1 NEW APPLICATIONS**

**1.1.1**

**Reference** SDNP/15/01145/LDE  
**Proposal** Use of building as a single dwelling house (CERTIFICATE OF LAWFULNESS)  
**Address** Court House Health Club, Police Station Lane, Droxford, SO32 3RF

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**1.2 PENDING CONSIDERATION FROM PREVIOUS MEETINGS**

**1.2.1**

**Reference** SDNP/14/00570/DCOND  
**Proposal** Demolition of existing lean-to and erection of a single storey extension - DISCHARGE CONDITION 6a,6b,6c - SDNP/13/03756/LIS  
**Address** Old Mill Cottage, Mill Lane, Droxford, SO32 3QS

**1.2.2**

**Reference** SDNP/14/04418/FUL  
**Proposal** Demolition of the existing hotel and ancillary buildings and construction of 20 no residential dwellings to include 7 no affordable dwellings, landscaping, private amenity space, access and parking  
**Address** Upland Park, Garrison Hill, Droxford, SO32 3QL

**1.2.3**

**Reference** SDNP/14/06382/FUL  
**Proposal** Change of use from single residential dwelling to single residential dwelling to be used as a wedding venue with both internal and external facilities. (WITHIN THE CURTILAGE OF A LISTED BUILDING)  
**Address** Fir Hill, High Street, Droxford, SO32 3PA

**1.2.4**

**Reference** SDNP/15/00351/LIS  
**Proposal** Change of use from single residential dwelling to single residential dwelling to be used as a wedding venue with both internal and external facilities. (WITHIN THE CURTILAGE OF A LISTED BUILDING)  
**Address** Fir Hill, High Street, Droxford, SO32 3PA

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**1.3 DECISIONS**

**1.3.1**

**Reference** SDNP/14/01729/LDE  
**Proposal** CLEUD for retention of single storey dwelling (Lisheen) at Mayhill Lane, Swanmore SO32 2QW (CERTIFICATE OF LAWFULNESS)  
**Address** Lisheen, Oxford Lane, Droxford  
**DECISION** **APPROVED**

**1.3.2**

**Reference** SDNP/15/00082/APNB  
**Proposal** Agricultural Prior Notification - metal clad barn  
**Address** Poppy Down Farm, Mayhill Lane, Droxford, SO32 3AH  
**DECISION** **NO OBJECTION**

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**LOUISE WITHERS - new planning applications**

13 March 2015

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**1.4 APPEALS IN PROGRESS**

**Inspectorate Appeal Reference**

APP/Y9507/D/142224152  
**Address** Site at Garden House, Midlington Hill, Droxford, Southampton, SO32 3PU  
WCC Case officer: Frederika Rose

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**1.5 APPEAL DECISIONS - NONE**

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**1.6 ENFORCEMENT**

**1.6.1**

**Reference** SDNP/14/00418/COU (formerly WCC 14/00181/USE - closed & transferred to SDNP)  
**Address** Midlington Farm, Midlington Hill, Droxford, Southampton SO32 3PU  
SDNP Case Officer: David Townsend

**1.6.2**

**Reference** SDNP/13/00181/UNCM  
**Address** Four Acres, Midlington Road, Droxford, Southampton SO32 3PD  
SDNP Case Officer: Jannine Wright

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**PIETRO ACCIARRI - Appeals and Enforcement**

19 March 2015

## **Clerk's Report - PACT meeting Monday 16 March:**

Sergeant Gilmour and PC Owen Reeves present: Update on crime and disorder since October 2014

### **Low crime area-**

3 non-dwelling burglaries / 2 break-ins

Vehicle thefts – Beacon Hill / Brockbridge and West Meon

### **Speed A32 /A272**

14 summonses from camera van.

### **Motor bikes**

New plan for 2015 to redress issue, need to change focus from bike safety to towards people who live along routes/ HCC committed to putting up Bikers Think posters along the routes. Police will continue engagement at Loomies but will look for illegal constructional changes to exhausts & faulty exhausts. **Ring of Steel** campaign using hand held lasers - a spreadsheet of infringements to be kept by Road Policing Unit to measure level of commitment and effectiveness.. So far 19 speeders/ 1 prosecution for careless driving/ 5 construction infringements / 2 exhaust offences / 1 bike seized. As weather warms up Police presence will ramp up – unless there is a serious accident when units will be called to attend.

Take any issues up with Highways portfolio holder – Cllr Sean Woodward via County Councillor R Huxstep

**Boundary changes** will cause re-alignment of responsibilities to fall in with WCC ward boundaries.

24/7 response based at BW will move to Fareham for Grade 1 and 2 calls.

There will be an increase of 1 PCSO based at BW.

### **Anti-social behaviour**

Off-roading - serious issue at Warnford. Includes threatening behaviour. Suggested tactic where 4 x 4s are concerned is to contact Stuart Jarvis – Head of Hampshire Highways.

Misuse of throttle.

### **Meon Valley Trail**

Concern about quad bikes accessing trail/ cycling at high speeds

**Loomies** has changed hands. The business model does not work. Bikers do not buy much coffee – take their own flasks. New owners have attended Corhamton & Meonstoke PC meeting. –they will be making changes.

Next update – October 2015

