

## DROXFORD PARISH COUNCIL

### Minutes of the Meeting of Droxford Parish Council held at 7.30pm on Thursday 17 November 2016 at the Village Hall, the Square, Droxford

**PRESENT:** Barbara Chandler - Chair, Mark Dennington, Chris Horn, Nick Fletcher,  
Colin Matthissen, Janet Melson – Vice Chair.

**IN ATTENDANCE:** Rosemary Hoile - Clerk  
District Councillors Linda Gemmell, Vicki Weston ( Departed 8.15)  
County Councillor Roger Huxstep ( 8.15 pm – 8.30pm)

16.95 **Apologies for absence** had been received from Cllr Dr Penny Gordon, District Cllr Frank Person.

16.96 **Disclosable interests.** None declared.

16.97 **The Minutes of the Parish Council Meeting held on 20 October 2016.** Approved and signed by the Chair.

#### 16.98 **Public forum**

No residents were present. District councillors offered observations drawn from the public consultation prior to the council meeting. Change of use is not a basis on which to object should the Council be minded. The following points where information was lacking or not covered were offered for the council to consider.

##### **District Cllr Vicki Weston**

Manager's living accommodation and additional parking for staff.

Steps to ensure safety of children and pets, mindful of proximity to the river.

##### **District Cllr Linda Gemmell**

Adequate provision for drainage, including + 30% average capacity to mitigate the effect of 1 in 100 storms.

Request a developer's contribution towards affordable housing.

##### **County Cllr Roger Huxstep**

A report providing an update on the Serving Hampshire Consultation and Hampshire's Household Waste Recycling Centres had been sent prior to the meeting. Household waste charges have been confirmed but closures deferred until 1 October 2017. Outline of a zero tolerance strategy to deal with increased fly tipping concludes the report which is appended.

The Police & Crime Commissioner is to hold a meeting to discuss his predecessor's commitment to fund average speed cameras on the A32. The Chairman of West Meon has been invited, also George Hollingbery MP, whose researcher was looking into legislation. Cllrs Janet Melson and Nick Fletcher said they would attend.

#### 16.99 **The meeting resumed for the Council to consider new planning applications**

16.99.1 **Ref:** SDNP/16/04613/FUL **Location:** Upland Park Garrison Hill Droxford SO32 3QL

**Proposal:** 22 self-contained holiday lodges together with an on -site managers lodge, facilities/reception buildings and spa with parking and Landscaping improvement following demolition of vacant hotel buildings.

The case officer had granted a further extension to the time allowed for parish consultee comment until 12 December. The Clerk was asked to establish if there had been grazing on the meadow outside the wire fence within recent memory, or if the site had been wholly for hotel use.

<b>ACTION</b>	<b>WHEN</b>	<b>BY WHO</b>
1) Planning Working Group to draw up recommendations for the Council to consider at the December meeting.	Before 8 Dec	NF/MD/CH Clerk
2) Contact neighbours to confirm grazing record.		

**Ref:** SDNP/16/05276/TCA **Location:** The Grove House Swanmore Road Droxford SO32 3PT

**Proposal:** T1 Holm Oak. Lift canopy of east facing limb etc. Reduce... over extended limbs...(Decision pending)  
The Council made **NO COMMENT**

**Ref:** SDNP/16/05273/NMA **Location:** Westwoods Droxford Road Swanmore SO32 2PY

**Proposal:** Minor Amendment to SDNP/15/05497/HOUS.

The Council made **NO COMMENT**

- 16.99.2 Planning decisions listed in Appendix A. **NOTED**
- 16.99.3 Planning Appeals if any, listed in Appendix A. **NONE**
- 16.99.4 Planning enforcements listed in Appendix A. **NOTED**
- 16.99.5 SDNP Hampshire Parishes workshop 14 November:  
Cllr Dennington gave a brief resume. The SDNP Local Plan is intended for publication in September 2017 after it has been adopted. Questions requiring further answers should be emailed to SDNP.

**16.100 Finance, Grants & Governance**

- 16.100.1 Accounts for payments listed in Appendix B. **APPROVED**
- 16.100.2 **2017/18 Budget:** The Council noted maintenance items incorporated into the second draft. It was proposed to finalise the budget after the Strategic Planning Working Group meet to consider options for the Recreation Ground and Play project. The budget will be proposed for final consideration at the December meeting.

<b>ACTION</b>	<b>BY WHEN</b>	<b>BY WHO</b>
Consider capital expenditure to put aside for 2017/18	6 Dec	SPWG

**16.101 Parish Matters**

Meon Valley-Our Digital Future. Cllr Fletcher attended the meeting on 8 November at the Meon Hall. Peter O’Sullivan had invited representatives from BT, BDUK, St Clair’s Farm and residents of the Meon Valley. BDUK explained how delays in rolling out Super Fast Broadband in this area were due to the expense and time required to convert existing hardware and topographic obstacles. BDUK confirmed that 95% rollout would be achieved by September 2018, but some properties in the Meon Valley falling within the 5% too far from cabinets would still have to find alternative providers.

Other matters:

Cllr Melson reported half empty grit bins by St Marys Close

<b>ACTION</b>	<b>BY WHEN</b>	<b>BY WHO</b>
Report to HCC	asap	Actioned by Clerk Tracking No 21260311

**16.102 Consultations, Meetings & Training.**

- 16.102.1 Consultation: NHT Public Representative Survey 2016 ( until 15 December 16) **NOTED**
- 16.102.2 Consultation: Local Validation List – SDNP review ( until 5 December 16) **NOTED**
- 16.102.3 Consultation: Proposed Modifications to Winchester LPP 2 ref: MM31 (until 12 Dec) **NOTED**
- 16.102.4 Meeting: Strategic Planning Working Group 5<sup>th</sup> December. **NOTED**
- 16.102.5 Invitation to event: 2016 Community Resilience Event - Friday 18th November 2016. **NOTED** Cllr Melson has attended before, but will attend if time permits.

**16.103 Correspondence requiring the Council’s response**

Invitation to The Queens Garden Party 2017. It was **AGREED** not to make a nomination.

**16.104 Rolling action plan – Cllr Chandler to review.**

**16.105 Items for the next agenda.** Child Protection Policy.

**16.106 Date of next meeting:** 7.30 pm Thursday 8 December 2016 at Droxford Village Hall. (NB: 2<sup>nd</sup> Thursday in December)

The meeting closed at 9.30 pm

Signed..... Date.....

**APPENDIX A - PLANNING REPORT 17 November 2016**

**6. PLANNING**

**6.1.1 NEW APPLICATIONS see agenda**

**6.1.2 APPLICATIONS IN PROGRESS**

**Reference:** SDNP/16/04712/TCA

**Location:** 3 Meon Terrace, High Street, Droxford SO32 3AP.

**Proposal:** group of Sycamore to crown reduce by 4m, cut back lateral branches to boundary

**Reference** SDNP/16/02811/DCOND

**Proposal** Discharge of Conditions 4, 5, 6, 7, 16 and 17 on planning consent SDNP/15/03895/FUL

**Address** Townsend Northend Lane Droxford SO32 3QN

**Reference** SDNP/16/00064/DCOND

**Proposal** Discharge of Conditions 15, 19 and 21 relating to SDNP/14/00884/FUL

**Address** Townsend, Northend Lane, Droxford, SO32 3QN PENDING

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**6.1 DECISIONS**

**Reference:** SDNP/16/04654/HOUS

**Location:** West House Cottage, South Hill, Droxford SO32 3PB

**Proposal:** Single storey extension to front elevation. Reconfigure existing tile pitched roof, relocate front entrance door and construct new porch.

**Decision:** **APPROVED**

**Reference:** SDNP/16/04407/TCA

**Location:** The Small House High Street Droxford SO32 3PA.

**Proposal:** 1 no. Yew to trim the side branches by one meter.

**Decision:** **RAISE NO OBJECTION**

**Reference:** SDNP/16/04331/TCA

**Proposal:** 1No. Conifer to fell (T1)

**Address:** Manor Farm Cottage High Street Droxford SO32 3PA

**Decision:** **RAISE NO OBJECTION**

**Reference:** SDNP/16/01270/LIS

**Location:** Greta House, South Hill, Droxford, SO32 3PB

**Proposal:** Internal alterations to create a new first floor family bathroom and enlarge the existing breakfast area by removing the existing shower room and stairs.

**Decision:** **APPROVED**

**Reference:** SDNP/16/03414/FUL

**Location:** Corhampton Golf Club Shepherds Farm Lane **Reference:**

**Proposal:** Works to green keepers hut

**Decision:** **APPROVED**

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**6.2 PLANNING APPEALS – None**

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**6.3 ENFORCEMENT CASES OPEN**

**Reference** SDNP/16/00367/COU **Breach** Alleged residential mobile homes x 2 **Location:** Land at Oxford Lane,

**Reference** SDNP/16/00015/GENER **Breach** Alleged Motocross track extended **Location** Peak Down, Hacketts Lane,

**Reference** SDNP/12/00199/BPC **Location:** Poppy Down Farm, Mayhill Lane, DroxfordSO32 3AH

**Reference** SDNP/15/00272/GENER **Location:** Poppy Down Farm, Mayhill Lane, DroxfordSO32 3AH

**Reference** SDNP/13/00181/UNCM **Location:** Four Acres, Midlington Road, Droxford SO32 3PD

**Reference** SDNP/15/00408/COU **Location:** Swanmore Barn Farm, Park Lane, Swanmore SO32 2QQ

**Reference** SDNP/13/00238/DEVMON **Location:** Townsend, Northend Lane, Droxford SO32 3QN

## APPENDIX B – FINANCE STATEMENT 17 November 2016

### Clerks expenses 17 Nov 2016

Date	payee	VAT no	VAT	net	gross
1/11/16	Stamps 12 x 2 <sup>nd</sup> class			6.60	6.60
03/11/16	999inks.co.uk - 10No x cartridges*		9.88	49.49	59.37
17/11/16	Tel/Broadband allowance - Nov		-	6.66	6.66
17/11/16	Premises allowance - Nov		-	8.33	8.33
			<u>9.88</u>	<u>71.08</u>	<u>80.96</u>

\* Cross charge 50% of net to Corhampton & Meonstoke PC = £24.75

### To note payment received

IV16 WCC precept £9291.04 and CTS grant £458.95 – pt 2/2	£9749.99
HMRC VAT repayment	£1520.22

### To note payments made

DD O2 mobile phone	£29.70
SO R Hoile	£422.60

### To authorize:

#### Accounts for Payment

EV45 The RBL Remembrance Sunday wreath	£ 20.00	BACS
EV46 Janet Melson, parking survey expenses	£ 18.98	300162
EV47 EMS South - ground maintenance – October	£300.00	BACS
EV48 D.B. Associates – professional services – Recreation Ground	£425.00	300165
EV49 T J Waste 6 yard skip – to cross charge DPCC re drain waste	£240.00	300163
EV50 Droxford Village Hall –hire of hall	£ 58.50	BACS
EV51 R Hoile – Nov expenses	£ 80.96	BACS
EV52 N Fletcher – Pay project consultation expenses	<u>£ 97.50</u>	BACS
<b>Total</b>	<b><u>£1240.94</u></b>	

### Unity Trust Bank balance 17/11/16 £

Current A/C ..0455	2,997.84
Deposit A/C.. 7069	27,836.78
Cemetery A/C.. 9980	<u>1,712.17</u>
<b>TOTAL</b>	<b><u>32,546.79</u></b>

## APPENDIX C – ROLLING ACTION PLAN

16.17.4	Review Cemetery Regs & practices	July	BC/Clerk	ONGOING
16.20.5	Enquire ownership of triangle of land north corner of junction of B2150 with A32	asap	Clerk	
16.32.2	Publish new charges on website	July	Clerk	
16.32.3	Publish Parish Green charges on website	July	JM/Clerk	
16.33.3	Clerk to liaise with Steve Banks	Tba	Clerk	ONGOING
16.63.2	a) Standing Orders (and cross reference SO with Financial Regs). b) Budget	Sept/Oct	BC/PG CM/BC/PG	COMPLETE. CLOSED
16.63.3	Budget - Play equipment rolling maintenance	Sept/Oct	BC/PG	BUDGET IN PROGRESS
16.63.4	Review insurance	By 30 Sept	NC/Clerk	ACTIONED
16.66.2	Advertise public consultation Sat 29 Oct at the Recreation Ground	asap	BC/Clerk	CLOSED
16.68.2	Find/speak to volunteer to oversee lengthsman	asap	CM	BC
16.78.1	Bin for Mill Lane (dog waste)	Asap	Clerk	REQUEST WITH WCC WASTE/RECYCLING
16.83	To contact Townsend case office and planning enforcement team	asap	MD	TOWNSEND (ACTIONED 21/10/16)
16.84.4	Add amendments proposed at Oct meeting	asap	FAWG/ Clerk	ONGOING
16.85.2	Budget - annual maintenance list – pavilion and play bark	asap	Clerk	ACTIONED
16.87.1	a) Wall/High Street. Ask Highways /Conservation officer to follow up  b) Parking survey -request data analysis /RA	Nov	Clerk  JM	ONGOING