

DROXFORD PARISH COUNCIL
Minutes of Droxford Parish Council meeting on Thursday 19 July 2018
The Cricket Pavilion, Droxford Recreation Ground.

PRESENT: Barbara Chandler, Chris Horn, Colin Matthissen, Ann Newman.
IN ATTENDANCE: Rosemary Hoile – Clerk
PUBLIC None

18.37 Apologies received for absence.

Janet Melson. County Councillor Huxstep advised late arrival following attending another meeting.
(Post meeting note – Apologies had been sent prior to the meeting via email from WCC Councillors Gemmell, Pearson and Weston but not received by the Clerk until afterwards.)

18.38 Declarations of disclosable pecuniary and non-pecuniary interest.

None.

18.39 Minutes

RESOLVED: To approve the Minutes of the Parish Council Meeting held on 21 June 2018 as a true and accurate record.

18.40 Public Forum

- a) No members of the public were present.
- b) The County Councillors’ report is appended. There was no District Council report this month.

18.41 Finance, Grants & Governance

18.41.1 **NOTED :** Receipts and expenses transacted between meetings.

APPROVED: Bank reconciliation to 30 June 2018

18.41.2 **APPROVED:** Expenditure v Budget 1 April – 30 June. Cllr Matthissen noted the income was made up of part 1 of 2 of the annual Precept, and receipt of CIL monies from South Downs National Park.

18.41.3 **APPROVED:** Payment of accounts listed in Appendix A .

Disbursement of grant to Home Start deferred.

18.41.4 **RESOLVED:** Two candidates had been interviewed to carry out occasional grounds maintenance at the Recreation Ground. Two further quotes had been received for day works. It was agreed to Appoint Greg Robson Landscaping for one day per month.

18.41.5 **APPROVED:** The Council sought quotations to replace the existing slide with two play forts, climbing frame, clatter bridge den and slide. Of three quotations received Outdoor Classrooms offered the best design and value for money.

ACTION	WHEN	WHO
18.41.4 Advise successful applicant and arrange start date.	asap	Clerk
Advise unsuccessful applicants of Council’s decision.		
18.41.5 Place purchase order with Outdoor Classrooms.		

18.42 Planning:

18.42.1 New planning applications.

18.42.1.1 **Ref: SDNP/18/03217/FUL**

Location: Four Acres Midlington Road Droxford Southampton SO32 3PD

Proposal: Change of use of land to a mixed residential and caravan site for single family occupation, which includes the siting of 5 mobile home units (Retrospective)

OBJECTION. The Council considered the application contained insufficient information and failed to address

- SDNPA policy for ‘dark skies’ lighting.

- Adequate landscaping and screening in a rural and sensitive setting outside the settlement area.
- Provision for foul drainage and increased use of utilities for an increased number of dwellings.
- Egress for a larger number of vehicle movements than for a single dwelling.
- The application was not to the same standards as any other applications upon which the Council is invited to pass comment.

18.42.1.2 **Ref: SDNP/18/03288/LDE**

Location: Lisheen Oxford Lane Droxford Hampshire SO32 2FL

Proposal: Dwelling with associated access, parking and gardens.

Councillors had not had sufficient time to look into the application thoroughly and were minded to raise OBJECTION due to recent planning applications for the same location. Councillor Horn will make a recommendation for the parish consultee response.

ACTION	WHEN	WHO
Upload parish consultee comment to SDNP planning portal.	asap	Clerk / CH

18.42.2 The Planning Report - Appendix B

The Council **NOTED** decisions and current enforcement matters. Councillor Horn commented that vehicle movement at the crossroads by Meringtons' Garage is affected; contractors' and delivery vehicles pose a hazard now that building work has commenced. He expressed concerns over future parking arrangements and congestion at that junction.

ACTION	WHEN	WHO
Look into conditions attached to planning	asap	Clerk / CH

18.42.3 Fire at the site of the former Uplands Hotel.

No information has been forthcoming from the developer, or the Police as to the cause.

18.43 Recreation Ground, Cemetery and Allotments:

18.43.1 Matters arising:

a) Droxford Cricket Club had informed the Council of their objection to the use of a storage container to house the gang mower and other ground maintenance equipment because the solution is unattractive and not practical to store machinery and sports equipment. The Cricket Club has agreed to make a financial donation and would research appropriate storage facilities and feed back to the Parish Council after their next meeting.

18.43.2 Cemetery & allotments: Nothing to report.

18.44 Footpaths and ROW:

18.44.1 Matters arising:

Iverde UK, appointed by HCC to manage the lengthsmens service, changed the date of the lengthsmen's visit to Monday 23 July.

18.44.2 The owner of the Manor Field has formally consented to the installation of a kissing gate to replace the damaged stile. The Clerk or the Footpath Warden will advise Countryside Access that the Council will apply for a grant.

18.44.3 Commissioning of a Village Map:

The Council agreed to defer the matter until the next meeting.

18.45 Parish Matters

18.45.1 Droxford Fireworks & Bonfire Night:

Councillor Newman undertook to lead the event. Councillor Horn offered the use of the field behind the Recreation Ground again and offered the services of and to manage his pyrotechnic display team. The Chair expressed appreciation on behalf of the Council. The proposed date is Saturday 10 November.

APPROVED

ACTION	WHEN	WHO
Order fireworks	August	Clerk

18.45.2 Meon Valley Community Bus Association public meeting 8pm Monday 30 July. Councillor Newman agreed to attend.

18.46 Correspondence: None requiring the Council’s response.

18.47 Items for the next agenda.
Emergency Plan, Schedule of work for the Pavilion.

18.48 Date of next meeting:
7.30 pm Thursday 20 September at Droxford Village Hall.

The meeting closed at 9.05

Signed.....Date.....

APPENDIX A – FINANCE STATEMENT

RECEIPTS TO BE NOTED		£
Allotment rent		17.11
SDNP CIL/Open Space Fund		5538.00
DD/SO PAYMENTS TO BE NOTED		
O2 mobile – June		26.82
SSE Qtr 1 2018-19 2/3/- 21/6/18		50.90
Castle Water Inv 72947 period 13/1-31/5/18		22.43
Clerk Salary		479.01
PAYMENTS TO BE AUTHORISED		
EV16 BACS EMS – Inv 844 June contract		300.00
EV17 BACS JT Carpentry inv 354		715.20
EV22 BACS R Hoile - Sustainable Furniture (online purchase picnic bench)		270.00
EV20 BACS M. Stevens bus shelter clean, April/May/June		32.00
EV21 BACS R Hoile - office expenses		50.39
EV23 ...207 G Horn & Sons (allotment ground rent)		<u>50.00</u>
Total		1417.59

BANK RECONCILIATION 1 April 2018 - 30 June 2018

BANK ACCOUNTS		£	£	£
Current Account: Unity Trust Bank A/C No.455				
Balance as per bank statement No 96 as at 30/06/18		5,394.40		
Deposit A/C: Unity Trust Bank A/C No....069				
Balance as per bank statement No 84 as at 30/06/18		36,122.57		
Cemetery A/C: Unity Trust Bank A/c No..980				
Balance as per bank statement No 34 as at 30/6/18		2,716.97	44,233.94	
Less unrepresented payments				
BACS EMS South Inv 796 May contract	- 300.00			
BACS Colourworks Coatings (South) Ltd.	- 780.00			
BACS R Hoile - June office expenses	- 51.07			
BACS EMS Inv 844 June contract	- 300.00			
Add unlodged receipts				
SamsMobile Catering April/May	88.00			
60 C&MPC £239.24/Dxfrd JS £4.78/Kuniyal £6.55/Foster	<u>262.99</u>			
			- 1,080.08	43,153.86
CASH BOOK:				
Balance as per Cashbook 30/06/18				
Balance b/f 1/04/18		27,858.09		
Add Receipts 1/4/18 - 30/6/18		21,310.47		
Less Payments 1/4/18 - 30/6/18		- 6,014.70		
				43,153.86
RESERVES				
Fixed and allocated reserves				
Capital reserve £4846 b/f 1April + 50% of £15K set aside for capital projects 2018/19			12,346.00	
Cemetery reserve			3,500.00	
ICT Reserve			2,000.00	
Country Fair contribution to play equipment		2,250.00		
PC match funding		2,250.00		
Raise the Rec funds		<u>802.00</u>		
Play equipment total			5,302.00	
Raise the Rec funds - Pavilion			<u>3,280.00</u>	
			26,428.00	
Unallocated reserve			7,474.77	
Running costs		50% 2018/19 precept £18502.09 / 2	<u>9,251.09</u>	43,153.86

APPENDIX B – PLANNING REPORT

1. APPLICATIONS DETERMINED

None notified 21/6/18 - 13 July.

2. DECISION PENDING

Ref: SDNP/18/02338/DCOND

Proposal: Discharge of condition 4 of approved planning permission SDNP/17/03779/FUL

Address: Office Over Meringtons Stores Garrison Hill Droxford Hampshire SO32 3QL

Ref: SDNP/18/03063/TCA

Location: Old Manor Farm High Street, Droxford SO32 3PA

Proposal: Conifer (T1) reduce crown to previous pollard points. Push back overhang off pavement. Leaving crown at a height of approx 6-7m and a spread of approx 6m garden side. Spread road side will be approx 1-1.5m. Wish to get more light into garden.

3. APPLICATIONS IN PROGRESS

Ref: SDNP/18/02892/PRE

Location: Hill Crest Swanmore Road Droxford SO32 3PT

Proposal: Extend existing house with two storey extension.

Ref: SDNP/18/02142/PRE

Proposal: Replacement dwelling.

Address: Stable Cottage, Garrison Hill, Droxford

Ref: SDNP/18/00525/FUL

Proposal: Proposed change of use, refurbishment and conversion of existing shop (Use Class A1) into a single dwelling house (Use Class C3)

Address: The Old Chapel, Police Station Lane, Droxford, SO32 3RF

Ref: SDNP/17/05222/DCOND

Proposal: Discharge of conditions 6 and 7 of planning permission SDNP/17/00903/FUL

Address: St Mary and All Saints Church Droxford The Square Droxford.

4 ENFORCEMENT (Enforcement requested to provide an update on the following list received 24/4/18)

Ref: SDNP/17/00823/COU Swanmore Motor Cross Centre, Hacketts Lane Droxford

Alleged unauthorised use of motorcross site in excess of 14 days

Ref: SDNP/13/00181/UNCM Four Acres, Midlington Road, Droxford SO32 3PD

Alleged unauthorised use of mobile homes for residential purposes.

Ref: SDNP/17/00674/ADVERT The White Horse Inn, South Hill, Droxford, SO32 3PB

Alleged unauthorised changes to signage without LBC

Ref: SDNP/16/00367/COU Land at Droxford Lane Hampshire SO32

Alleged residential mobile homes x 2

Ref: SDNP/17/ 00132/UNCM Mobile Home at Clayhill Farm, Mayhill Lane, Swanmore SO32 2QW

Alleged residential mobile homes.

Ref: SDNP/18/00145/BRECON Spindleberry, Park Lane, Swanmore Hampshire

Alleged that stables are in use although Planning Permission 12/00691/SFUL Condition 4 has not been discharged.