

## DROXFORD PARISH COUNCIL

### Minutes of the Meeting of Droxford Parish Council held at 7.30pm on Thursday 8<sup>th</sup> December 2016 at the Village Hall, the Square, Droxford

**PRESENT:** Barbara Chandler - Chair, Mark Dennington, Dr Penny Gordon, Chris Horn, Nick Fletcher,  
Janet Melson – Vice Chair.

**IN ATTENDANCE:** Rosemary Hoile - Clerk  
District Councillors Frank Pearson, Vicki Weston.

Page |  
1

**16.107 Apologies for absence** had been received from Colin Matthissen, Linda Gemmell and Roger Huxstep

**16.108 Disclosable interests.** None declared.

**16.109 The Minutes of the Parish Council Meeting held on 17 November 2016** were **APPROVED** subject to two amendments.

1. Minute ref: 16.98, shown in 'bold' or shown as a 'deletion' as follows:

*"No residents were present. **SDNP/16/04613/FUL Upland Park Garrison Hill Droxford SO32 3QL** - district councillors offered observations drawn from the public consultation prior to the council meeting "*

2. Minute ref: 16.102.5 - the Clerk accepted she had misheard Cllr Melson. " ..and will attend if time permits" was deleted\* from the end of the following statement.

*"Invitation to event: 2016 Community Resilience Event - Friday 18th November 2016. **NOTED** Cllr Melson has attended before."\*deletion.*

**16.110 Public forum**

No residents were present.

**District Cllr Frank Pearson:**

**Pedestrian crossing for A32**

Following correspondence received from a relative of a resident of St Marys Close, Cllr Pearson discussed the possibility of a pedestrian crossing with Hampshire County Council. County Cllr Humby responded Hampshire Highways had looked into a crossing before and deemed the need was not supported by a Traffic Incident Record (TIR). Cllr Pearson raised the matter with George Hollingbery MP who confirmed the Police had held a meeting to discuss various issues along stretches of the A32. A budget has been allocated but Cllr Pearson does not know where or what improvements are planned. He hopes the Police will be sympathetic because 80-90% of residents live west of the A32 but most village facilities are located on the east side of the village. Crucially, children have to cross the main road. A Police And Community Together (PACT) meeting will be held at Warnford on 19<sup>th</sup> January to discuss policing priorities and to receive residents' feedback.

**Devolution:**

Heart of Hampshire (WCC and 5 other district councils) commissioned an independent assessment from Price Waterhouse Consultants on proposals for the future of local government. The report concluded that if the Government refuses the 2 tier devolution deal comprising Heart of Hampshire district councils working with Hampshire County Council, and a combined Solent/IOW/ East Hampshire local authority, the preferred option to a large single unitary authority would be a north and south unitary authority.

**16.111 The meeting resumed for the Council to consider new planning applications**

**16.111.1 Ref:** SDNP/16/04613/FUL **Location:** Upland Park Garrison Hill Droxford SO32 3QL

**Proposal:** 22 self-contained holiday lodges together with an on -site managers lodge, facilities/reception buildings and spa with parking and Landscaping improvement following demolition of vacant hotel buildings.

The Planning Working Group had fully examined the proposal. The Council **RESOLVED TO OBJECT** to the application. Cllr Horn revised the Council's draft response during the course of the meeting to reflect concern that the proposed change of topography and development beyond the existing footprint would affect the character of the

landscape in terms of volume, density and light pollution. Long-term sustainability of the business model was in doubt due to the lack of a footpath linking the development to village amenities and a consequent impact on traffic and parking at week-ends and holiday periods.

Cllr Weston commented the alternative to a proposal for tourist accommodation is affordable housing, a mix of affordable rented and shared ownership. She advocated the Parish Council register with HARAH (Hampshire Alliance for Rural Affordable Housing). The main stumbling block to any development is the lack of footpaths.

Cllr Pearson advised ensuring time limits set to determine the length of holiday lets and other robust conditions be imposed on the proposed application for holiday lodges.

ACTION	WHEN	BY WHO
Submit parish consultee response to meet 12 Dec deadline	December	CH

16.111.2 **Ref:** SDNP/16/05392/HOUS **Location:** Glenfield, Midlington Road, Droxford SO32 3PD. **Proposal:** Demolish existing concrete and brick garage and replace with 3 bay oak framed garage.

The Council made **NO COMMENT**

16.111.3 Planning Decisions listed Appendix A - **NOTED**

16.111.4 Planning Appeals - **NONE**

16.111.5 Planning enforcement listed in Appendix A – Updates not received from WCC

**16.112 Finance, Grants & Governance**

16.112.1 a) Income and expenditure 1 April - 30 November 2016 **NOTED**

b) Bank reconciliation 1 April -30 November 2016 **NOTED**

16.112.2 Accounts for payment listed in Appendix B. **APPROVED**

16.112.3 2017/18 Budget: The Strategic Planning Working Group had met to discuss estimates received for work at the Recreation Ground and consider options for funding. Cllr Matthissen had recommended a Parish Precept for £29,184 to enable the Council to hold a reserve of £25,500 allocated to the capital project by 30/09/17.

The Council **RESOLVED TO APPROVE** unanimously.

16.112.4 Child Safeguarding Policy: Councillor Fletcher had previously circulated the draft policy. **APPROVED**

ACTION	WHEN	BY WHO
Re-issue dated copy of the approved policy	January	NF
Purchase notice for information to parents and carers to place in the Recreation Ground	January	Clerk
Put Safeguarding Policy on website	January	Clerk

16.112.5 Purchase of a table tennis table: Cllr Fletcher had applied successfully for a WCC small grant award for equipment to be purchased and delivered before 30 April 2017. A table tennis table had received strong support at the Play Project consultation and can be delivered complete but ready for installation on a hard surface at a later date.

**APPROVED**

**16.113 Recreation Ground, Cemetery and Allotments**

16.113.1 Play area inspections were not being carried out on a weekly basis. Volunteers are required.

ACTION	WHEN	BY WHO
Insurance provider to be asked if a monthly inspection will suffice	January	Clerk

16.113.2 Play area project update – Cllr Fletcher will report to the Council at the January meeting **DEFERRED**

16.113.3 Revision of the Droxford Cemetery Regulations. **APPROVED**

**16.114 Roads, Transport & Highways**

16.114.1 Matters arising: No update had been received to correct repairs to the wall outside the Small House.

16.114.2 Pedestrian crossing: See Public forum minute ref:16.110

**16.115 Footpaths & Rights of Way**

- 16.115.1 FP9 stile to be replaced with a metal kissing gate on 9 December. (Footpath along the Soberton side of the River Meon) landowner requested fences either side to be left stock proof. Lengthsmen dug out the ditch in the Churchyard bordering Wayfarer’s Walk to encourage free draining overflow from the Square. Midlington Road pavement cleared of build-up of wet leaves.
- 16.115.2 Vegetation and Priority cutting list 2017. The Council had been advised to exclude a) Wayfarers’ Walk – HCC have a duty to maintain main route b) anything which can be tackled effectively by lengthsmen. List to be agreed at the January meeting.

ACTION	WHEN	BY WHO
Prioritise routes excluding the above	January	Clerk and volunteer

**16.116 Parish Matters**

- 16.116.1 The Strategic Planning Working Party focussed on car parking and the recreation ground. Following analysis of the household survey, a prioritised and costed plan will be drawn up to present to the village. Funding and a loan will be applied for early 2017.
- 16.116.2 The Parish Plan Action Grid had been updated and circulated.

ACTION	WHEN	BY WHO
Put Parish Plan Action Grid on website	January	BC/Clerk

**16.117 Consultations, Meetings & Training.**

- 16.117.1 The HPFA AGM Whitely Town Council office, Friday 9 December .Cllr Fletcher to attend.
- 16.117.2 Meeting at the Police and Crime Commissioner’s Office, Friday 9 December. Cllr Melson to attend.
- 16.117.3 HCC Countryside Access ROW footpath training workshops - dates to be announced. For information.
- 16.117.4 WDALC AGM Durley Memorial Hall, Durley 7pm Tuesday, 6 December. For information.

**16.118 Correspondence requiring the Council’s response - None**

**16.119 Rolling action plan – Cllr Chandler to review.**

**16.120 Items for the next agenda.** Parking survey

**16.121 Date of next meeting:** 7.30 pm Thursday 19 January 2017 at Droxford Village Hall.

At the close of the meeting Dr Penny Gordon announced she was to step down due to other commitments. The Chair acknowledged her contribution to the Parish Council.

The meeting closed at 9.10 pm

Signed..... Date.....

## APPENDIX A - PLANNING REPORT

### 6. PLANNING

#### 6.1.1 NEW APPLICATIONS see agenda

#### 6.1.2 APPLICATIONS IN PROGRESS

**Reference** SDNP/16/02811/DCOND  
**Proposal** Discharge of Conditions 4, 5, 6, 7, 16 and 17 on planning consent SDNP/15/03895/FUL  
**Address** Townsend Northend Lane Droxford SO32 3QN

**Reference** SDNP/16/00343/DCOND  
**Proposal** Discharge condition 4 in relation to SDNP/15/05497/HOUS  
**Address** Westwoods, Droxford Road, Swanmore, SO32 2PY

**Reference** SDNP/16/00064/DCOND  
**Proposal** Discharge of Conditions 15, 19 and 21 relating to SDNP/14/00884/FUL  
**Address** Townsend, Northend Lane, Droxford, SO32 3QN PENDING

#### 6.1.3 DECISION PENDING

**Reference:** SDNP/16/05276/TCA The Grove House Swanmore Road Droxford SO32 3PT

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### 6.2 DECISIONS

**Reference:** SDNP/16/04233/TCA Yew Tree Cottage High Street Droxford SO32 3PA **RAISE NO OBJECTION**

**Reference:** SDNP/16/04712/TCA 3 Meon Terrace, High Street, Droxford, SO32 3AP **RAISE NO OBJECTION**

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### 6.3 PLANNING APPEALS – None

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### 6.4 ENFORCEMENT CASES OPEN

**6.4.1 NEW** none advised

#### 6.4.2 EXTANT (To 30/9/16)

**Reference** SDNP/12/00199/BPC Poppy Down Farm, Mayhill Lane, DroxfordSO32 3AH

**Reference** SDNP/15/00272/GENER Poppy Down Farm, Mayhill Lane, DroxfordSO32 3AH

**Reference** SDNP/13/00181/UNCM Four Acres, Midlington Road, Droxford SO32 3PD

**Reference** SDNP/15/00408/COU Swanmore Barn Farm, Park Lane, Swanmore SO32 2QQ

**Reference** SDNP/13/00238/DEVMON Townsend, Northend Lane, Droxford SO32 3QN

**APPENDIX B – FINANCE STATEMENT 8 December 2016**

<b>EV 57</b>	<b>CLERKS EXPENSES</b>	<b>VAT</b>	<b>NETT</b>	<b>GROSS</b>
08/12/16	Tel/Broadband allowance - Dec	-	6.66	6.66
08/12/16	Premises allowance - Dec	-	8.33	8.33
07/12/16	Mileage	-	11.70	11.70
	<b>Total December expenses</b>	-	<b>26.69</b>	<b>26.69</b>

**Income Received**

IV19	38	Allotment holder and Play Project donation	18.49
IV20	39	Sams Mobile Catering - Aug/Sept	88.00

**Accounts paid**

*	DD	(123-REG)	16.78
	DD	02 direct debit (to charge 50% to C & M PC)	27.16

\*123 REG - DD cancelled by Unity Trust and paid back into the PC account 1/12/16

**Accounts for Payment (to 02/12/16)**

EV53	300166	WCC inv 5100411835 Dog bins Apr/May/June	35.00
EV54	BACS	Lanes Group plc – to jet drain	480.00
EV55	BACS	Identity Crisis - artist impression	250.00
EV56	BACS	N Fletcher, Play project expenses	67.44
	SO	R Hoile - Nov salary	474.24

**Balance at Bank 7/12/16**

Current Account:	£ 1,347.48
Deposit Account:	£ 27,836.78
Cemetery Account:	<u>£ 1,712.17</u>
<b>TOTAL RESERVE</b>	<u><b>£ 30,896.43</b></u>

**Reserve Allocation 7/12/16**

Unallocated	£ 20,396.43
Allocated - capital project	<u>£ 10,500.00</u>
	<u><b>£ 30,896.43</b></u>

APPENDIX C – ROLLING ACTION PLAN 8<sup>th</sup> December 2016

16.17.4	Review Cemetery Regs & practices	July	BC/Clerk	COMPLETE
16.32.3	Publish Parish Green charges on website	July	Clerk	
16.33.3	Clerk to liaise with Steve Banks	Tba	Clerk	ACTIONED 30/11/16 Concrete base scheduled w/c 5 Dec
16.68.2	Find/speak to volunteer to oversee lengthsmen	asap	CM	BC
16.78.1	Bin for Mill Lane (dog waste)	Asap	Clerk	REQUEST WITH WCC tracking no 21260311
16.83	To contact Townsend case office and planning enforcement team	asap	MD	TOWNSEND ACTIONED DAY AFTER OCT PC MEETING.
16.84.4	Budget - add amendments proposed at Oct meeting	asap	FAWG/ Clerk	ONGOING
16.87.1	a)Wall/High Street. Ask Highways to follow up b)Parking survey -request data analysis /RA	Nov	Clerk  JM	a) Emailed Highways cc Conservation officer 16/11/16  b) ONGOING